

Check page 3 for **What to bring** and other important information. You need to **complete all questions** - if it doesn't apply to you write N/A.

Driver licence

1. **What is your New Zealand driver licence number?**
(if you know it)

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Name

2. **What is your name?**

Surname

Full first name

Middle names

3. **Are the names on this form different from the names on your supporting ID (including your driver licence)?**

No

Yes → My previous name was:

4. **What is your gender?**

Your gender won't show on your driver licence. For more information about genders recorded in the Driver Licence Register go to www.nzta.govt.nz/gender

Organ donation

5. **Would you be willing to donate organs in the event of your death?** No Yes

If you answer 'yes', in the event of your death your next-of-kin will be asked for their agreement to donate organs. Please let them know of your wishes.

Birth date

6. **What is your date of birth?**

	/		/	
Day		Month		Year

7. **Where were you born?**

Name of town/city

Name of country

Address

8. **Where do you live?**

9. **What is your mailing address (if different from above)?**

If your address is on your licence, you may need to pay to remove or change it later. For more information go to www.nzta.govt.nz/address-on-licence

10. **Would you like your address printed on your licence?**

No

Yes → Physical address OR Mailing address

11. **What are your contact phone numbers?**

Mobile

Other

Giving your phone numbers and email address is optional, but it may help us process your application faster (see page 4).

12. **What is your email address?**

Declaration

I state that, to the best of my knowledge and belief, all the information I've given for this application is correct. I'm not indefinitely disqualified from obtaining or holding a driver licence, and I've been granted a court order authorising me to obtain a limited licence.

Signature of applicant

Date

	/		/	
Day		Month		Year

Office use only

Agent to complete this section.

Primary evidence of identity:

- NZ photo driver licence
- NZ passport
- NZ birth certificate
- Waka Kotahi approved document
- Other (please specify)

Reference number

Issue date

Expiry date

Supporting evidence of identity: (if applicable)

Reference number

Issue date

Expiry date

Evidence of name change: (if applicable)

Reference number

Issue/effective date

Expiry date

- Referee-verified image attached
- Medical certificate attached
- Court order attached

- Purple batching
- White batching

Agent initials

Time ID checked

DLR user ID

Court order start date

Court order end date

Input

Chkd

Agent stamp

Fee paid (GST included)
\$

Date paid

After receipting, detach pages 3 and 4 and give to the applicant.

Who should use this form?

Use this form if you've been disqualified or suspended and have a court order to apply for a limited licence.

You can't drive until you have a valid driver licence to go with your court order.

Where to apply

Take your completed form and all **original** documents to any driver licensing agent. To find an agent in your area go to www.nzta.govt.nz/agent

A customer services representative will check your identification and process your application.

You'll need to pay the fee with your application. To check the fee go to www.nzta.govt.nz/limited-licence-fee

What happens after I apply?

Your application will be automatically filtered to establish if the agent can issue a limited licence immediately or if your application needs to be reviewed by Waka Kotahi. The filter will consider things like:

- the licence classes and endorsements you held before your disqualification or suspension
- whether the Land Transport Act 1998 permits you to hold a limited licence.

If your application meets all the criteria, your application may be immediately approved. The agent will give you a temporary driver licence.

If your application can't be immediately approved, the driver licensing agent won't give you a temporary licence. The agent can't discuss the reasons why your application can't be immediately approved, or discuss the possible outcomes of your application.

The agent will forward your application to Waka Kotahi NZ Transport Agency for further assessment. If your application is declined, we'll send you a letter telling you the reasons why and about your right of appeal to the district court. If your application is approved, we'll give you a reference number to take back to an agent to get a temporary driver licence while your photo driver licence is manufactured and sent to you.

Waka Kotahi will assess your application within 4 working days of receiving it. If you haven't heard back within 4 working days, please contact us.

Driving with a limited licence

You'll receive a pink photo driver limited licence in the mail. You must always carry this licence AND your court order when driving. You must always follow any conditions listed on the court order.

If you receive another disqualification while holding a limited licence, then your limited licence is automatically revoked and you're not entitled to drive anymore. You must surrender your revoked limited licence to the court, the police, Waka Kotahi or an authorised agent.

What to bring

- Your completed application form.**
- Two original court orders.**
These must be stamped with the seal of the court and signed by the relevant court official.
- Evidence of identity** (must be original - no photocopies).
You must provide either:
 - your New Zealand photo driver licence (can be current or expired up to 2 years), or
 - your current New Zealand passport, or
 - your current overseas driver licence and your current overseas passport, or
 - your New Zealand birth certificate (issued on or after 1 January 1998) and a student ID card, Kiwi Access card or 18+ card, power bill or bank statement*, or
 - another combination of acceptable evidence of identity documents* detailed on *Identification for driver licensing* (Factsheet 20) or at www.nzta.govt.nz/identification

*If neither document has a photo, you'll also need to provide a verified image (see Factsheet 20 for more information).

- Evidence of name change** (must be original - no photocopies).
If you want to change the name on your driver licence, or if the name on your identity documents isn't the same as the name on your licence, you'll need to provide acceptable evidence of name change. This must be one of the following documents that was issued in New Zealand:
 - your marriage or civil union certificate
 - your dissolution of marriage or civil union order
 - your certificate of annulment
 - your deed poll certificate, change of name certificate, or birth certificate showing both names
 - your statutory declaration issued by Births, Deaths and Marriages confirming the name change.

Note: if your evidence of identity and name change documents don't provide a clear link to the name currently on your driver licence, you may be required to provide additional documentation.

- EFTPOS, credit card or cash for paying the fee.**

To check the amount you'll need to pay go to www.nzta.govt.nz/limited-licence-fee

Office use only

Medical certificate attached

Court order attached

Tax invoice when received
Waka Kotahi NZ Transport Agency
GST Reg. No. 89-364-086

Fee paid (GST included)

\$

Date paid

/ /

Agent stamp and initials

Why might my application be declined?

Waka Kotahi is required to assess your application in accordance with the Land Transport Act 1998, in particular sections 30(5), 103, 104 and 105(6A).

Section 30(5) of the Land Transport Act 1998 places responsibility on Waka Kotahi to be satisfied that the person is entitled to a limited licence before issuing any limited licence (including any temporary licence).

When assessing your limited licence application, we must consider the criteria in sections 103 and 104 of the act. If your application and/or the court order don't comply with the criteria in these sections, then your application will be declined or delayed.

For examples of why we may decline your application go to www.nzta.govt.nz/limited-licence-decline

Getting your licence back

After your limited licence has expired you'll be unlicensed. You're not allowed to drive until after your suspension or disqualification has ended and you have a new driver licence. Any licence card you had when you were suspended or disqualified has been permanently cancelled.

You'll need to go into a driver licensing agent and apply to reinstate your driver licence. You can't apply until the day **after** your suspension or disqualification ends. For more information go to: www.nzta.govt.nz/reinstate

Overseas licence

If you've been disqualified or your overseas driver licence has been suspended in New Zealand then you can't drive on New Zealand roads using the licence, even after your disqualification or suspension has ended. You'll need to apply for a New Zealand driver licence if you wish to continue driving in New Zealand. See *New residents and visitors: Driving in New Zealand* (Factsheet 56) and *Overseas driver licences: Converting to a New Zealand licence* (Factsheet 72) for more information.

Responsibilities

Driver licences make our roads safer for everyone and prove drivers are qualified and legally entitled to be behind the wheel. You must always carry your licence (and any associated court order) with you when you drive.

Warning

It's an offence to supply false or misleading information and may lead to further court action. The consequences can include losing your licence again and/or paying a fine.

More information

The information on this form is a general guide only. It doesn't replace legal advice, and your exact requirements will depend on legislation.

Limited licences (Factsheet 50) has more information about getting a limited licence.

Driving offences and penalties (Factsheet 55) has more information about disqualifications and suspensions.

If you want more information go to www.nzta.govt.nz/licence or call us on 0800 822 422.

Privacy information

The information requested is required for Waka Kotahi (and its agents) to process your application for a limited licence, to produce your photo driver licence card, and to maintain the Driver Licence Register. Collection of this information is required by part 3 of the Land Transport (Driver Licensing) Rule 1999.

Your photo may also be captured for the purpose of printing it on your driver licence card, and to enable the Department of Internal Affairs, Department of Corrections, Ministry of Justice, Ministry of Business, Innovation and Employment (Immigration), New Zealand Customs Service, and the New Zealand Police to use it for the purposes of identity verification and law enforcement under s200 of the Land Transport Act 1998, or for one of the purposes outlined in part 7 of the Privacy Act 2020. Your photo may therefore be disclosed to one of these agencies, for one of these purposes.

Waka Kotahi (and its agents) will hold, store, use, and disclose any personal information collected on this form in accordance with the Land Transport Act 1998 and the Privacy Act 2020 (part 7, in particular, which authorises the disclosure of this information in certain circumstances). Waka Kotahi (and its agents) may also use some of these particulars to provide you with information relating to driver licensing and driving, or to contact you for feedback on our services.

To assist in keeping the Electoral Roll up-to-date, the Electoral Enrolment Centre operates an authorised information matching programme with Waka Kotahi under s263B of the Electoral Act 1993.

To keep the Driver Licence Register up-to-date Waka Kotahi also operates an authorised information matching programme with Births, Deaths and Marriages. Please refer to the Privacy section of our website for more information.

You're entitled to access, and request the correction of, any readily retrievable personal information held about you by Waka Kotahi. You can do so by writing to us at Private Bag 11777, Palmerston North 4442 or by emailing us at info@nzta.govt.nz

Email address

Giving us your email address is optional. By giving us your email, you agree that Waka Kotahi may communicate with you by that email address. This includes application updates, asking for feedback, reminders and formal notices. For a full list of how we might use your email go to www.nzta.govt.nz/email-use or ask the agent. We recommend using an email address that's unique to you, so only you can see information we send you.