

Make sure you have all the relevant **What to bring** requirements from page 3 and you have **completed all questions** - if it doesn't apply to you write N/A.

Application details

1. What type of application are you making?

- ☐ Applying for an endorsement for the first time
- ☐ Applying to renew an endorsement
- ☐ Reapplying because your endorsement has been expired for more than 5 years

Driver licence number

2. What is your New Zealand driver licence number?

Name

3. What is your name?

Surname

Full first name

Middle names

4. Are the names you have shown on this application different from that shown on any of the supporting identification (including any driver licence)?

- ☐ No
- ☐ Yes → My previous name was:

5. What is your gender?

Your gender won't show on your driver licence. Go to www.nzta.govt.nz/gender for more information about genders recorded in the Driver Licence Register.

Organ donation

6. Would you be willing to donate organs in the event of your death? ☐ No ☐ Yes

If you answer 'yes', in the event of your death your next-of-kin will be asked for their agreement to donate organs. Please let them know of your wishes.

Birth date

7. What is your date of birth?

 / /
Day Month Year

8. Where were you born?

Town/city

Country

Address

9. Where do you live?

10. What is your mailing address? (if different from above)

11. Would you like your address printed on your licence?

- ☐ No
- ☐ Yes → ☐ Physical address OR ☐ Mailing address

12. What are your contact phone numbers?

Mobile

Other

13. What is your email address?

Continued on
next page →

If your address is on your licence, you may need to pay to remove or change it later. For more information go to www.nzta.govt.nz/address-on-licence

Giving your phone numbers and email address is optional (see page 4).

Endorsement type

You must hold a full class 1 (car) licence before you can apply for any F, R, T or W endorsements.

14. What type of endorsements are you applying for?

- ☐ **D** Dangerous goods endorsement
- ☐ **F** Forklift endorsement
- ☐ **R** Rollers endorsement
- ☐ **T** Tracks endorsement
- ☐ **W** Wheels endorsement

Medical declaration

*Examples of medical conditions or disabilities that could affect your ability to drive safely include:

- Alzheimers
- head or spinal injuries
- amputations
- high blood pressure
- convulsions
- joints or limb problems
- diabetes
- mental illness
- double vision
- stroke.
- epilepsy or fits

Medication and treatments can also affect your ability to drive safely.

15. Do you have a medical condition or disability* that could affect your ability to drive safely?

- ☐ **No**
- ☐ **Yes** → **Has that medical condition or disability affected your ability to drive safely in the last five years?**
- ☐ **No**
- ☐ **Yes** → You may need to provide a medical certificate. Go to the medical certificate section.

Medical certificate

The medical certificate must be issued by a New Zealand registered health practitioner, for example your doctor (GP), a registered nurse or nurse practitioner, or a specialist.

The medical certificate must be no more than 60 days old when you make this application.

If you're **under 75**, and you have a medical condition or disability that **has** affected your ability to drive safely in the last 5 years:

- ☐ I've provided a medical certificate with this application

OR

- ☐ I've already provided a medical certificate within the last 5 years, and
- ☐ My medical condition or disability hasn't got worse since my last medical certificate.

If you're **75 or over**, and you have a medical condition or disability that **has** affected your ability to drive safely in the last 5 years, you **must** provide a medical certificate with this application.

Eyesight

16. Do you wear glasses or contact lenses for driving? ☐ No ☐ Yes

Declaration

I state that, to my best knowledge and belief, all the information I have given for this application is correct and I am not disqualified from obtaining or holding a driver licence or licence endorsement.

I further declare that the medical fitness information provided above is true and correct.

Signature of applicant

Date

Day Month Year

Office use only

Primary evidence of identity:

- ☐ NZ photo driver licence
- ☐ NZ passport
- ☐ NZ birth certificate
- ☐ Waka Kotahi approved document
- ☐ Other (please specify) →

Reference number

Issue date

Expiry date

Supporting evidence of identity: (if applicable)

Issue date

Expiry date

Evidence of name change: (if applicable)

Issue/effective date

Expiry date

Agent initials

Time ID checked

DLR user ID

After receipting, detach pages 3 and 4 and give to the applicant.

☐ Referee-verified image attached

☐ Certificate of completion of course attached

☐ Medical certificate attached

☐ Eyesight certificate attached

☐ Fit with lenses

☐ Fit without lenses

☐ Unfit

Fee paid (GST included)

Date paid

Input

Chkd

Agent stamp

Who should use this form?

Use this form if you are applying for a:

D Dangerous goods endorsement

F Forklift endorsement

For use with special-type vehicles that are forklifts

R Rollers endorsement

For use with special-type vehicles that run on rollers

T Tracks endorsement

For use with special-type vehicles that run on self-laying tracks

W Wheels endorsement

For use with special-type vehicles that run on wheels and are not forklifts

What to bring

- ☐ **Your completed application form.**
- ☐ **Medical certificate completed by a registered health practitioner** (if applicable, see medical certificate section on page 2).
- ☐ **Your glasses or contact lenses if you wear them for driving.**
- ☐ **Certificate of completion of course** (your D endorsement certificate must be no more than 60 days old).
- ☐ **Evidence of identity** (must be original - no photocopies).
You must provide either:
 - ☐ your New Zealand photo driver licence (can be current or expired up to 2 years), or
 - ☐ your current New Zealand passport, or
 - ☐ your current overseas driver licence and your current overseas passport, or
 - ☐ your New Zealand birth certificate (issued on or after 1 January 1998) and a student ID card, Kiwi Access or 18+ card, power bill or bank statement*, or
 - ☐ another combination of acceptable evidence of identity documents* detailed on *Identification for driver licensing* (Factsheet 20) or at www.nzta.govt.nz/identification

*If neither document has a photo, you'll also need to provide a verified image (see Factsheet 20 for more information).

What to bring (continued)

- ☐ **Evidence of name change** (must be original - no photocopies).
If you want to change the name on your driver licence, or if the name on your identity documents isn't the same as the name on your licence, you'll need to provide acceptable evidence of name change. This must be one of the following that was issued in New Zealand:
 - ☐ your marriage or civil union certificate
 - ☐ your copy of particulars of marriage or civil union
 - ☐ your dissolution of marriage or civil union order
 - ☐ a certificate of annulment
 - ☐ a deed poll certificate, change of name certificate, or birth certificate showing both names
 - ☐ a statutory declaration issued by Births, Deaths and Marriages confirming the name change.

Note: if your evidence of identity and name change documents don't provide a clear link to the name currently on your driver licence, you may be required to provide additional documentation.

- ☐ **EFTPOS, credit card or cash for paying the fee.**

To check the amount you'll pay go to www.nzta.govt.nz/licence-fees or call us on 0800 822 422.

Where to apply

Take your completed form and all **original** documents to any driver licensing agent. Go to www.nzta.govt.nz/agent to find an agent in your area.

A customer services representative will process your application, check your identification, may take your photograph and a sample signature for your licence as well as check your eyesight.

You must pay the appropriate fee when you make your application.

Receipt

Tax invoice when receipted
Waka Kotahi NZ Transport Agency
GST Reg. No. 89-364-086

Fee paid (GST included)

\$

Date paid

/ /

Agent stamp and initials

Eyesight

You must prove that your eyesight is up to standard. You can:

- pass an eyesight screening check at a driver licensing agent, or
- present a satisfactory eyesight certificate or medical certificate (no more than 60 days old).

The certificate must be issued by a New Zealand registered optometrist or health practitioner (see page 2). If you don't pass the eyesight check at an agent, you'll need to provide a certificate instead.

If you have sight in only one eye, or have only one eye (monocular vision) you'll need to present an eyesight certificate.

Responsibilities

Driver licences make our roads safer for everyone and prove drivers are qualified and legally entitled to be behind the wheel. You must always carry your licence with you when you drive.

Your address will be recorded on the database and you should notify Waka Kotahi NZ Transport Agency if you change your address.

If your old driver licence is replaced by a new version, you must surrender the old version under s30 of the Land Transport Act 1998.

More information

The information on this form is a general guide only. It doesn't replace legal advice, and your exact requirements will depend on legislation.

If you want more information go to www.nzta.govt.nz/licence or call us on 0800 822 422.

Email address

Giving us your email is optional. By giving us your email, you agree that Waka Kotahi may communicate with you by that email address. This includes application updates, asking for feedback, reminders and formal notices. For a full list of how we might use your email go to www.nzta.govt.nz/email-use or ask the agent. We recommend using an email address that's unique to you, so only you can see information we send you.

Warning

It's an offence to supply false or misleading information and may lead to further court action. The consequences can include losing your licence again and/or paying a fine.

If you don't supply all relevant information, your application may be delayed or declined.

Privacy information

The information requested is required for Waka Kotahi (and its agents) to process your application for a driver licence, to produce your photo driver licence card, and to maintain the Driver Licence Register. Collection of this information is required by part 3 of the Land Transport (Driver Licensing) Rule 1999.

Your photo will also be captured for the purpose of printing it on your driver licence card, and to enable the Department of Internal Affairs, Department of Corrections, Ministry of Justice, Ministry of Business, Innovation and Employment (Immigration), New Zealand Customs Service, and the New Zealand Police to use it for the purposes of identity verification and law enforcement under s200 of the Land Transport Act 1998, or for one of the purposes outlined in part 7 of the Privacy Act 2020. Your photo may therefore be disclosed to one of these agencies, for one of these purposes.

Waka Kotahi (and its agents) will hold, store, use, and disclose any personal information collected on this form in accordance with the Land Transport Act 1998 and the Privacy Act 2020 (part 7, in particular, which authorises the disclosure of this information in certain circumstances). Waka Kotahi (and its agents) may also use some of these particulars to provide you with information relating to driver licensing and driving, or to contact you for feedback on our services.

To assist in keeping the Electoral Roll up-to-date, the Electoral Enrolment Centre operates an authorised information matching programme with Waka Kotahi under s263B of the Electoral Act 1993.

To keep the Driver Licence Register up-to-date Waka Kotahi also operates an authorised information matching programme with Births, Deaths and Marriages. Please refer to the Privacy section of our website for more information.

You are entitled to access, and request the correction of, any readily retrievable personal information held about you by Waka Kotahi. You can do so by writing to us at Private Bag 11777, Palmerston North 4442 or by emailing us at info@nzta.govt.nz