

Agreement to conditions

By entering the NZ Transport Agency GEM Awards, participants agree to accept and be bound by the Award conditions. Compliance with the conditions is the sole responsibility of the entrant.

Application

Entries must be received on the official Application Form available on this site. The completed signed application form must be received by the NZTA by **5pm Friday 25 July 2014**. Final submissions must be received by this date.

Category of entry

Entries should be nominated in the most appropriate category. However, the Judging Committee reserves the right to move entries into a category other than that entered if deemed more appropriate.

Awards

The Judging Committee may decide to present two awards in a particular category. The Committee may also elect not to present an award if entries in a particular category are deemed not to be of a high enough standard.

Organiser's decisions

Decisions of the organisers, their representatives and judges are final. All information concerning those decisions is private to the organisers and will be released solely at their discretion. The organisers reserve the right to not consider an entry for any reason. They also reserve the right, at their discretion, to cancel or change the awards program or process if they determine that the integrity of the competition is or has been undermined.

Conflict of interest

Judges are bound by the Awards criteria. Judges are required to declare any interest in entries over which they deliberate and to disqualify themselves from deliberations concerning those entries.

Limit on organisers' responsibility and liabilities

No responsibility is accepted for the entry or disqualification of any entrant.

Marketing and promotion of the awards

The NZ Transport Agency reserves the right to use the basic details of any nomination for publicity, marketing and promotional purposes relating to the Awards.

Submissions

Submissions must not exceed 2000 words and should include supporting documentation such as chart, tables and graphics.

Supporting materials

Entries could be accompanied by supporting materials such as (but not limited to) photos, procedures, references, charts, tables etc.

Confidentiality

Applicants should request confidentiality if the information provided by in their submissions is not to be released. In this case, applicants should provide a 100 word synopsis suitable for publication.