

28 February 2018

Michael Hayward  
[Michael.hayward@nzme.co.nz](mailto:Michael.hayward@nzme.co.nz)

Ref: OIA-3496

Dear Michael

**Request made under the Official Information Act 1982**

Thank you for your email of 21 February 2018 regarding the omission of documents in our response to your information request of 18 January 2018.

It appears that, due to an administrative error, two further documents that fall within the scope of your request were not included in our original response. I apologise for any inconvenience this oversight has caused.

Please find attached the following two documents:

Ref	Document type	Document title	Date	Section under which information has been withheld
1	Report	Health, Safety & Quality Report	13 June 2017	Information out of scope has been redacted
2	Report	HEALTH AND SAFETY (Steve Bell) April 2017	April 2017	Information out of scope has been redacted

Please note that there were no reports for December 2017 as the Board did not meet. Further, there had been no report for January 2018 as at the date of receiving your request.

If you have any questions regarding this response please contact me by email to [Andrew.knackstedt@nzta.govt.nz](mailto:Andrew.knackstedt@nzta.govt.nz), or by phone on 021 276 3222

Yours sincerely



**Andrew Knackstedt**  
Senior Media Manager