

18 April 2024

[REDACTED]

REF: OIA-15065

Dear [REDACTED]

Request made under the Official Information Act 1982

Thank you for your email of 4 April 2024 requesting the following information under the Official Information Act 1982 (the Act):

- *a copy of NZTA's alternative dispute resolution policies, guides and resources, and*
- *a copy of NZTA's current change protocol (which sets out the process for the reconfirmation, reassignment, redundancy, etc of employees during a change/restructuring process).*

The NZTA - Waka Kotahi Organisational Change Protocol 2024 is attached as requested and has been released to you in full.

NZ Transport Agency Waka Kotahi (NZTA) holds the following people policies related to staff issues and complaints:

- *Preventing and dealing with harassment and bullying policy.*
- *Processes for dealing with harassment, sexual harassment and bullying.*
- *Performance and misconduct resolution procedures.*

We consider these policies to be out of scope of your request. However, if you would like to receive a copy, we would be happy to provide them to you.

Currently we do not have any policies regarding alternative dispute resolution more broadly. Therefore, I refuse this part of your request under section 18(e) of the Act as the document alleged to contain the information requested does not exist.

In alignment with NZTA policy, this response will be published on our website with personal details removed.

Under section 28 of the Act, you have the right to ask the Ombudsman to review my decision to partially refuse your request. The contact details for the Ombudsman can be located at www.ombudsman.parliament.nz.

If you would like to discuss this reply with NZTA, please contact Ministerial Services by email to official.correspondence@nzta.govt.nz.

Yours sincerely

A handwritten signature in black ink, consisting of a stylized 'G' followed by a horizontal line extending to the right.

Georgia Bates
Manager - Employment Relations