

# Action Learning Task (ALT) 2019-F3

## REG Workshop – our journey to excellence in developing a programme business case in your activity management plan

### What this task entails

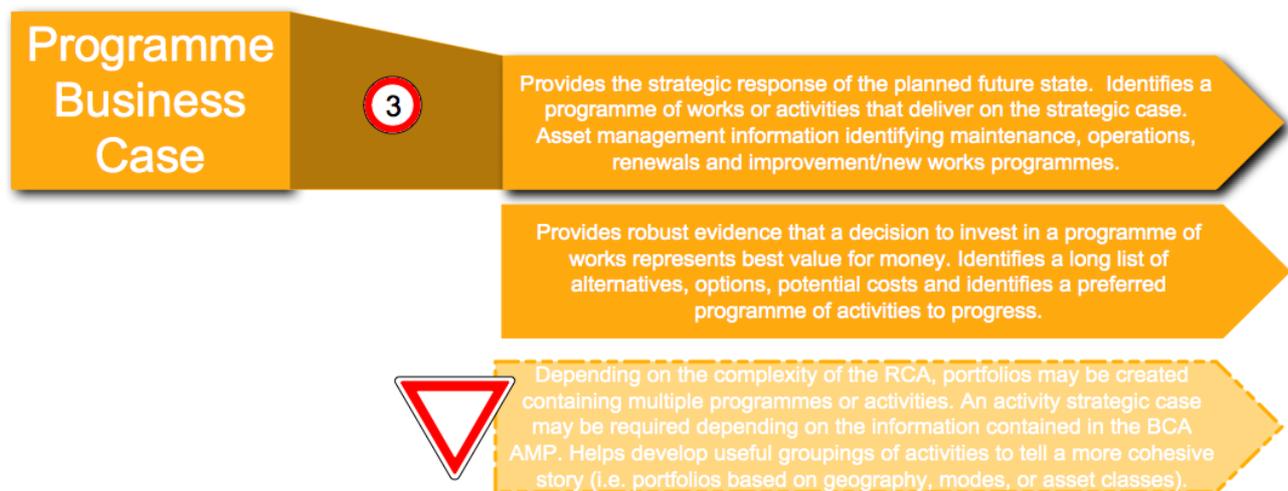
1. Looking through the attached programme business cases (PBCs) and identifying features you like as well as any that you think could be improved.
2. Reflecting on your own PBC and identifying what you have been prompted to modify – both by looking at the attached as well as thinking through how you developed your PBC last time and any issues that have surfaced since.
3. Coming to the workshop prepared to discuss your thoughts.

### Context

Significant work has been done over the past several years to utilise the business case principles in activity management planning. The Programme Business Case is a critical part of imbedding the business case in the AMPs. It is the bridge that links the strategic case to what is eventually procured, that is; it provides a logical transition from the organisation’s strategic direction through to its operational implementation.

Over the coming year we will look at what makes a good programme case and how can we make improvements.

The key areas of a PBC are:



## The finer details

### AMP Programme Business Cases

#### **In preparation for 2019-F3:**

- *Read through the two programme business cases attached.*
- *Consider what you like about the approaches taken and also identify areas you think are not relevant, could have been clearer, or can be improved.*
- *Look at your current programme business case and identify what is good and what you would change if you were writing it today.*

#### **At the Workshop**

*Be prepared to share your findings with your colleagues, and in particular*

- *The strengths and weaknesses of the PBCs provided. Concepts you would adopt for your future PBC.*
- *Any approaches you would no longer use or apply.*

## Preparation time

1 hr to 3hrs

## Why?

- The Road Efficiency Group is seeking to ensure all AOs can meet the expectations from the public and their decision makers.
  - The ONRC and Business Case AMP approach was new to the sector and will continue to require support to build understanding, capability, and development opportunities for improvement for your next LTP in 2021.
  - RCAs need to be able to demonstrate they are embracing this approach, and how they will achieve the desired levels, if they haven't done so already.
  - Following RCA AMP submissions in 2018 and NZTA moderation, it was Identified that RCAs would need to keep on top of their improvement plan implementation process because:
    - Many of the plans only just met the 2018 requirements.
    - The process is continuing to evolve and develop
    - These requirements will be applied more stringently for 2021.
    - Even the best plans have identified room for improvement.
    - There are challenges to deal with – e.g. the improvement plan will need to address your internal improvement requirements and requirements of NZTA co-funding general conditions and any specific conditions which may not have been covered in the original Improvement Plan.
    - If we don't keep up with what has to be done, we will lose sight of it and run out of time.
  - The REG Pillars of Success have been developed and tested over the past three years by the sector. They are continuing to evolve as the sector innovates and we better understand how we can add value through their application. The use of the pillars in an improvement plan provides a robust framework covering all aspects required to ensure your RCA is in the best position to meet future requirements, build capability, improve understanding, and work toward achieving activity management excellence. The pillars have been developed in the sector with sector feedback and provide a fundamental base for RCAs to assess themselves.
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## **How will this help RCAs and staff members involved?**

This task is designed to support RCAs to help understand what is good and how we can work to improve our activity management plans. The focus on the programme business case will help RCAs improve their line of sight connection from the strategic 'why' to the 'what' and 'how' and what is eventually delivered to the community.

## **How will this help the sector as a whole?**

- Grow sector understanding and capability in improving business case activity management planning, and implementation.
- Utilise action learning tasks to build internal understanding and buy-in.
- Utilise action learning tasks to help RCAs identify peers they can help and/or seek assistance from.

## **Things that we don't want to happen**

- Sector is not clear about what good looks like.
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