

## Terms of Reference

### Review of Wellington City Council's Urban Cycleways Programme

The NZ Transport Agency is committed to delivery of effective transport solutions, across all modes, for all for New Zealanders. On behalf of the Government, the NZ Transport Agency is responsible for managing the successful delivery of the national Urban Cycleways Programme (UCP). This includes working with councils to support them to successfully develop and deliver their programmes. This is a \$333M co-investment programme which is designed to enable high-quality projects to get underway much sooner than may otherwise have been possible. Wellington City Council (WCC) has a programme to deliver an UCP programme across specific Wellington locations between 2015 -2018. The total proposed co-investment with WCC is around \$34.7M. This is part of a planned total investment by WCC of \$101M in cycling over the next 30 years.

Under agreed funding terms for the UCP, the NZ Transport Agency requires all participating authorities, including WCC, to meet defined timelines to ensure delivery by 20 June 2018. WCC are responsible for the successful implementation of their programme. Recent public reaction to some cycling developments and media commentary about WCC's UCP projects has prompted NZ Transport Agency to commission a review of WCC's programme. The review will advise on whether the programme and the implementation timetable is appropriate and realistic, and whether any barriers to progress to overall programme are identified and are being managed. The reviewers will work with WCC and NZ Transport Agency to identify any opportunities for quick wins or innovations that could be incorporated in to the programme.

NZ Transport Agency, in conjunction with WCC, has established the below terms of reference for the review. The reviewers will make recommendations and report on the following key questions;

1. What are the key risks to the programme overall?
2. What are the specific risks and opportunities in relation to individual projects that could impact the overall programme?
3. Are governance arrangements appropriate for the programme?
4. Is there appropriate capability and capacity to lead and deliver the programme?
5. Could the programme be modified or phased differently from that planned? Are there any quick wins or innovations that could be incorporated into the programme or looked into?
6. What options are there to reallocate funding in the event of non-delivery of the UCP by 30 June 2018?
7. Are there other relevant matters NZ Transport Agency and WCC need to take into account of, or be aware of in order to support the successful delivery of the programme?

#### Out of scope:

The review is not a technical review of any proposed design options, although the review will be supported by NZ Transport Agency technical experts so that a high level view of the design approach can also be commented on.

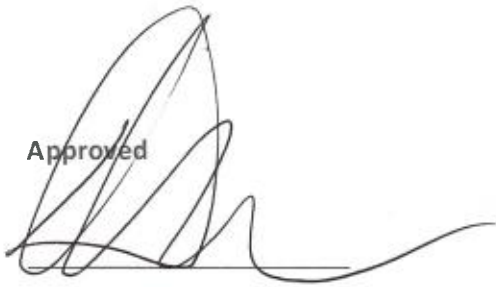
The review will not make any comment on the professional competence of any individual, or call into

question the general competence or conduct of any individual.

The review will not make recommendations to increase the overall funding available to WCC through the UCP or other NZ Transport Agency funding streams.

**Time frame:**

The review will be undertaken by Morrison Low and is planned to report in May 2016.

Approved A handwritten signature in black ink, appearing to be 'Dave Brash', written over the word 'Approved'.

**Dave Brash**  
GM, Planning & Investment  
NZ Transport Agency

18/04/2016