

Use this form if you're requesting reimbursement or requesting that Waka Kotahi NZ Transport Agency pays invoices for work on vehicles affected by the Peter Wastney towing connection revocation.

Total claim amount

\$

VEHICLE OWNER

If you're the vehicle owner, please choose (tick) **one** of the options below and complete the required details. If you need to tick both (eg if you've paid for some of the work but not all of it), you must complete a separate form for each of these options.

a) I confirm that I've already paid the invoices for this work. I'm requesting reimbursement from the Transport Agency.

You need to:

- complete the Reimbursement details section
- complete the Vehicle details section
- fill in the Total claim amount field at the top of this form
- sign the Vehicle owner declaration section
- send this form and your supporting documentation (eg invoices, receipts, photos if required) to the Transport Agency.

OR

b) I confirm that I haven't paid for the work. I'm requesting that the Transport Agency pays the invoices.

You need to:

- sign the Vehicle owner declaration section
- provide this form to the party who completes the work on your vehicle. If more than one party completes the work, you'll need to give separate signed copies of this form to each party.

INVOICING PARTY

If you're the party who has done work on the affected vehicles, please follow these instructions:

- Check that the certification has been issued by Peter Wastney Engineering Limited, certifier ID PW.
- Check that the vehicle owner has signed the Vehicle owner declaration section on this form.
- Complete the Vehicle details section.
- Attach or include the related invoices with this form. Please include the cost code 'WBS: 80002263' on your invoices. Invoices need to be itemised by plate number and include a complete breakdown of work carried out.
- Fill in the Total claim amount field at the top of this form.
- Send this form, invoices and photos (if required) to the Transport Agency.

Vehicle owner declaration and signature

I certify that the details given on this form (including any additional copies of the Vehicle details section of this form) are correct. I understand that if any details are incorrect, I may not receive payment or it may be recovered from me if I've already been paid.

I understand that while the Transport Agency will cover the cost of recertification and any necessary repairs or remedial work for my towbar, drawbar or drawbeam, they may (where appropriate) seek to recover these costs from Peter Wastney Engineering Limited, Peter Wastney and/or anyone else responsible. By signing and submitting this form, I unconditionally and absolutely assign my rights to the Transport Agency against Peter Wastney Engineering Limited, Peter Wastney and/or anyone else responsible in relation to costs that are reimbursed to me or paid by the Transport Agency. If the Transport Agency asks (and at their expense) I will also do anything else reasonably necessary to give effect to this assignment.

I confirm that I'm the vehicle owner or I'm authorised by the vehicle owner to sign this form assigning the vehicle owner's rights on their behalf.

Please note: the Transport Agency will use the information on this form to process your payment and to track our progress on making towing connection payments. We'll also use it, as necessary, to recover any costs in respect of which you have unconditionally assigned your rights to the Transport Agency by signing and submitting this form.

Name

Signature

Date

Reimbursement details

All fields marked with an asterisk (*) are required.

Giving your first name(s) is required if you're filling in this form as an individual (not a company).

Applicant's details

Last name/company name*

First name(s)

New Zealand mailing address*

Email address

Phone number*

What you need to include with this form

Please include:

- copies of the invoices for the work you've had done
(if you're not claiming the full invoice amount, please indicate which items on the invoice are relevant)
- proof of payment if you've already paid for the work
- proof of your address details *(eg a recent bank statement, utility bill, or rates notice (they must be less than 12 months old))*
- proof of your bank account details.

Proof of your bank account details can be:

- a pre-printed deposit slip with your name on it, or
- a cut and paste (screenshot) of your online banking that clearly shows the bank's logo, your bank account number and your name, or
- a certified letter from the bank (it must be stamped and initialled by a bank representative), or
- a print out from a bank machine that shows your bank account number, your name and your address.

You may receive a call from our finance team to validate your bank account details.

Vehicle details

*Removal means any towing connection that has been removed or made permanently inoperable.

IMPORTANT

If the towing connection has been removed or made permanently inoperable, you must include photos with this form to show that the towing connection has been removed or made permanently inoperable. The photos must also clearly show the vehicle's plate number.

Plate number (required)

Type of work completed and paid for or invoiced to you
(please tick any that apply)

Inspection	Recertification	Replacement	Repair	Removal*
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What was it done to?
(If more than one, download an additional copy of the form)

Towbar	Drawbar	Drawbeam
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you have more than four affected vehicles, you can copy this page or print an *Additional vehicle details for Peter Wastney towing connection payment form* at www.nzta.govt.nz/pwe-revocation

Scan and email this form and your supporting documentation to pwepayments@nzta.govt.nz or post them to Revenue Assessments, NZ Transport Agency, Private Bag 11777, Palmerston North 4442.

Please note, this process must be completed before 14 June 2021. Missing information will delay your payment.