

**Ngauranga to Airport Governance Group**  
**(DRAFT) MEETING NOTES**

**Meeting Information**

<b>Time:</b>	5:30pm – 7:00pm
<b>Date:</b>	Monday 21 September 2015
<b>Location:</b>	Greater Wellington Regional Council, Committee Room, Shed 39, 2 Fryatt Quay
<b>Members:</b>	Dave Brash (NZTA) (Chair) Raewyn Bleakley (NZTA) Paul Swain (GWRC) Fran Wilde (GWRC) Justin Lester (WCC) Andy Foster (WCC)
<b>Other Attendees</b>	Kevin Lavery (WCC) Greg Campbell (GWRC) Jim Bentley (N2A Programme Manager)
<b>Member Apologies:</b>	Celia Wade-Brown (WCC)
<b>Reading:</b>	-

**MEETING NOTES**

<b>Item</b>	<b>Description</b>	<b>Actions</b>
<b>1</b>	This Governance Group exists to give guidance to the Steering Group for the delivery of the N2A Programme, to report to the RTC on progress and to ensure that the three delivery organisations (GWRC, WCC, NZTA) are well co-ordinated.	
<b>2</b>	The Governance Group does not replace the decision making responsibilities of the two Councils and the Board of NZTA, nor does it assume policy making responsibilities.	
<b>3</b>	Notes from Governance Group meetings will be proactively made available to the public via the websites of each of the three organisations.	
<b>4</b>	The CEOs of GWRC and WCC and the Regional Director of NZTA will meet with the Programme Manager to consider the scope, programme structure and organisation, decision making pathways, approach to public and other stakeholder engagement, timing and resource requirements. This will include consideration of the modelling to be carried out as part of the BRT Detailed Business Case work and the requirement to utilise new expertise with enhanced urban design focus. These CEOs / RD will report back to the next Governance Group meeting.	

5	<p>It was agreed that a new approach to the Basin Reserve and its connections is required, within the wider N2A strategic context, and adopting a deeply consultative engagement process to help set the objectives for this next phase of planning and to seek input in terms of potential solutions. In addressing Item 4 above, the CEOs / RD meeting will consider:</p> <ul style="list-style-type: none"> <li>• Principles of engagement</li> <li>• Scope</li> <li>• Objectives / criteria for assessment of ideas and options (need for public and other stakeholder input to the development of objectives/criteria)</li> <li>• Thorough review of previously identified options and consideration of new options which account for the changed circumstances since the earlier planning was completed (public and other stakeholders invited to provide ideas and options for consideration)</li> <li>• Wide engagement seeking a good measure of support</li> </ul>	
6	<p>It was agreed that the engagement and planning process needs to be structured, consultative, open, considering a full range of options, based on agreed principles of engagement, seeking a preferred solution which is deliverable, fundable, realistic, allowing for appropriate trade-offs, agreed by the three organisations and having a good measure of public support.</p>	
7	<p>In designing the engagement and planning process the CEOs / RD need to be mindful of the need for:</p> <ul style="list-style-type: none"> <li>• An integrated approach to planning</li> <li>• A long-term strategy as well as short-term optimisation</li> <li>• An urban design and transport strategy</li> </ul>	
8	<p>The CEOs / RD will report back to the Governance Group on the design of the engagement and planning process in line with Items 4, 5, 6 and 7 above, and will present a programme and budget for the work. The Governance Group will consider funding requirements, bearing in mind the BRT Detailed Business Case work which has already been approved, and funding splits between the three organisations, bearing in mind that as a truly integrated programme, all three organisations will contribute to funding.</p>	