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**MINUTES**

**TUESDAY 20 MAY 2014**

**9.15AM – 10.35AM, 10.57AM – 12.38PM  
1.16PM – 1.57PM  
(1.46PM – 1.49PM – PUBLIC EXCLUDED)**

**Committee Room One  
Ground Floor, Council Offices  
101 Wakefield St  
Wellington**

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**PRESENT:**

Mayor Wade-Brown	(9.15am – 10.35am, 10.57am – 12.10pm.)
Councillor Coughlan	(9.15am – 10.11am, 10.57am – 12.38pm.)
Councillor Foster (Chair)	(9.15am – 10.35am, 10.57am – 12.38pm, 1.16pm – 1.57pm.)
Councillor Lee	(9.15am – 10.35am, 10.57am – 12.38pm, 1.16pm – 1.57pm.)
Councillor Lester	(9.15am – 10.35am, 10.57am – 12.38pm, 1.20pm – 1.57pm.)
Councillor Pannett	(9.15am – 10.35am, 10.57am – 12.38pm, 1.16pm – 1.57pm.)
Councillor Woolf	(9.15am – 10.35am, 10.57am – 12.38pm, 1.16pm – 1.57pm.)
Councillor Young	(9.15am – 10.35am, 10.57am – 12.38pm, 1.16pm – 1.34pm, 1.36pm – 1.57pm.)

**IN ATTENDANCE:**

Councillor Ahipene-Mercer  
Councillor Eagle  
Councillor Sparrow  
Councillor Marsh

**DEMOCRATIC SERVICES OFFICERS IN ATTENDANCE:**

Antoinette Bliss - Governance Advisor

## **APOLOGIES**

### **NOTED:**

There were no apologies.

## **MINUTES FOR CONFIRMATION**

**Moved Councillor Foster, seconded Mayor Wade-Brown the motion that the Transport and Urban Development Committee approve the minutes of the meeting held on Wednesday 14 May 2014, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.**

**The motion was put and declared CARRIED.**

### **RESOLVED**

*THAT the Transport and Urban Development Committee:*

- 1. Approve the minutes of the meeting held on Wednesday 14 May 2014, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.*

## **CONFLICT OF INTEREST DECLARATIONS**

### **NOTED:**

1. Councillor Foster declared a conflict of interest in relation to Report 8 – Proposed Plan Change 77 (Curtis Street Business Area) – Appeals and Progress in Mediation and advised that he would not take part in discussion or vote on the matter.

## **PUBLIC PARTICIPATION**

### **NOTED**

1. Miki Szikszai addressed the Committee regarding the Snapper card system used on Wellington's bus services.
2. Ralph Wikinson addressed the Committee regarding Report 1 – Cycle Improvements for Island Bay.
3. Justin Foggart addressed the Committee regarding Report 1 – Cycle Improvements for Island Bay.

4. Rick Zwaan, Victoria University of Wellington addressed the Committee regarding Report 5 - Back on the Warrant Of Fitness Field Trial And Recommended Next Steps.
5. Jane Byrne, Chrissie Potter, Fran De Gregorio and Lorraine Edwards addressed the Committee regarding Report 1 – Cycle Improvements for Island Bay.

Tabled Information: reference (A)

(Councillor Coughlan left the meeting at 10.11am.)

6. James Burgess addressed the Committee regarding Report 1 – Cycle Improvements for Island Bay.

(The meeting adjourned for morning tea at 10.35am and reconvened at 10.57am.)

(Mayor Wade-Brown, Councillors Coughlan, Foster, Lee, Lester, Pannett, Woolf and Young were present when the meeting reconvened.)

#### **CYCLE IMPROVEMENTS FOR ISLAND BAY**

Report of Paul Barker, Safe and Sustainable Transport Manager, Transport Planning,  
City Networks. (REPORT 1)

**Moved Councillor Foster, seconded Mayor Wade-Brown, the substantive motion with changes to all recommendations (on officer's advice) as follows:**

THAT the Transport and Urban Development Committee:

1. **Receive the information.**
2. **Agree to Option 2 (the establishment of cycle lanes next to the footpath) as the solution for implementing a cycleway from Shorland Park to Wakefield Park, subject to undertaking the consultation required and making final decisions under the traffic resolution process in the Wellington Consolidated Bylaw 2008 (clause 12.1).**
3. **Agree that the main shopping area covered by a 30 km/h speed limit not have cycle lanes at this time, noting that people on bikes must share the road space with motorised traffic.**
4. **Instruct officers to complete the detailed design for Option 2 and prepare the proposed resolutions for public notification under the Wellington Consolidated Bylaw 2008 (clause 12.1), for the following:**

- 4.1 **The establishment of cycle lanes next to the footpath along The Parade and that parking be established outside the cycle lanes where it is safe to do so.**
  - 4.2 **Retain approximately 270 on-street car parks in the treated section (with some 45 being removed for safety reasons near intersections and bus stops and broken yellow lines be imposed in their place).**
  - 4.3 **Cycle bypass facilities be provided at bus stops**
  - 4.4 **Reduce bus stops from four to two in the short section between Avon Street and Tamar Street (note: this is supported by Greater Wellington and their analysis shows no significant effect to bus access from this change).**
  - 4.5 **The Dee St roundabout be removed and replaced with a Give Way controlled intersection to allow for proper cycle lanes to be provided along the main route and to be consistent with nearby intersections.**
5. **Note that under the Wellington Consolidated Bylaw 2008 (clause 12.1) any written comments received on the proposed traffic resolutions will be reported to the Committee for consideration, prior to the Committee making a final decision.**
  6. **Note that the cost of work to provide these 3.4 km of good quality cycle facilities is some \$1.3 million and this is provided for the 2014/15 Annual Plan.**

**Moved Councillor Young, seconded Councillor Woolf the following amendments to delete amendments 2. to 6. and replace with new amendments.**

2. **Agree that further consultation on the Island Bay to CBD cycle way (in particular, the traffic resolution process for Shorland Park to Wakefield Park - option 2) is deferred until a draft master plan for the entire route is developed and then consulted on with local residents, businesses and any other interested parties.**
3. **Instruct officers to prepare a draft master plan [for approval by the Committee prior to consultation], which must identify the proposed route(s) and the impacts and effects of the proposed route(s) (including the current section 1, option 2) to enable a full engagement and consultation process.**
4. **Agree that the consultation process will include the distribution of consultation material and information to affected and interested parties, a period allowing at least four weeks for submissions, oral hearings and other consultation methodologies consistent with best practice.**
5. **Agree that given the wide public interest in the final decision on the route and its implementation, that the Transport and Urban Development**

**Committee will make a recommendation on the master plan for the entire route (and any subsequent traffic resolutions under the Bylaw) and refer the final decisions on the master plan and under the Bylaw to Council.**

- 6. Note that the traffic resolution process required under the Wellington Consolidated Bylaw 2008 (clause 12.1) will not be commenced until after the full Council has made a decision on the master plan for the entire route, in No.5 above.**

(Mayor Wade-Brown left the meeting at 12.10pm.)

(The chair called for a new seconder to the motion, Councillor Lester requested to be recorded as new seconder.)

**The amendment was put and a DIVISION called:**

Voting for: Councillors Coughlan, Woolf and Young

Voting against: Councillors Foster, Lee, Lester and Pannett

Vote: 3:4

**The amendment was put and declared LOST.**

**The substantive motion was put and a DIVISION called.**

Voting for: Councillors Foster, Lee, Lester and Pannett

Voting against: Councillors Coughlan, Woolf and Young

Vote: 4:3

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Transport and Urban Development Committee:*

- 1. Receive the information.*
- 2. Agree to Option 2 (the establishment of cycle lanes next to the footpath) as the solution for implementing a cycleway from Shorland Park to Wakefield Park, subject to undertaking the consultation required and making final decisions under the traffic resolution process in the Wellington Consolidated Bylaw 2008 (clause 12.1).*

3. *Agree that the main shopping area covered by a 30 km/h speed limit not have cycle lanes at this time, noting that people on bikes must share the road space with motorised traffic.*
4. *Instruct officers to complete the detailed design for Option 2 and prepare the proposed resolutions for public notification under the Wellington Consolidated Bylaw 2008 (clause 12.1), for the following:*
  - 4.1 *The establishment of cycle lanes next to the footpath along The Parade and that parking be established outside the cycle lanes where it is safe to do so.*
  - 4.2 *Retain approximately 270 on-street car parks in the treated section (with some 45 being removed for safety reasons near intersections and bus stops and broken yellow lines be imposed in their place).*
  - 4.3 *Cycle bypass facilities be provided at bus stops*
  - 4.4 *Reduce bus stops from four to two in the short section between Avon Street and Tamar Street (note: this is supported by Greater Wellington and their analysis shows no significant effect to bus access from this change).*
  - 4.5 *The Dee St roundabout be removed and replaced with a Give Way controlled intersection to allow for proper cycle lanes to be provided along the main route and to be consistent with nearby intersections.*
5. *Note that under the Wellington Consolidated Bylaw 2008 (clause 12.1) any written comments received on the proposed traffic resolutions will be reported to the Committee for consideration, prior to the Committee making a final decision.*
6. *Note that the cost of work to provide these 3.4 km of good quality cycle facilities is some \$1.3 million and this is provided for the 2014/15 Annual Plan.*

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Committee added the text in **bold**.

(The meeting adjourned at 12.38pm and reconvened at 1.16pm.)

(Councillors Foster, Lee, Pannett, Woolf and Young were present when the meeting reconvened.)

## **ORDER OF BUSINESS**

### **NOTED:**

The Chair advised the meeting that the remainder of the agenda would be taken as follows:

- Report 7 – Public Transport Spine Study Governance Board
- Report 6 – Earthquake Resilience Programme- Update on Built Heritage and City Resilience
- Report 4 – 2013/14 Quarterly Report: Quarter Three (1 January – 31 March 2014)
- Report 8 – Proposed Plan Change 77 (Curtis Street Business Area) - Appeals and Progress in Mediation
- Report 2 – Brief on Exoskeletal Structures on Legal Road moved to 26 June 2014 meeting.
- Report 5 – Report Back on the Warrant of Fitness Field Trial and Recommended Next Steps
- Report 3 – Performance of Council Controlled Organisations for the Quarter Ended 31 March 2014

### **PUBLIC TRANSPORT SPINE STUDY GOVERNANCE BOARD**

Report of Geoff Swainson, Manager, Transport Strategy & Policy (REPORT 7)

**Moved Councillor Foster, seconded Councillor Woolf, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

### **RESOLVED:**

*THAT the Transport and Urban Development Committee:*

1. *Receive the information.*
2. *Agree to appoint the Mayor, and the Chair of the Transport and Urban Development Committee, to represent Wellington City Council on the proposed Public Transport Spine Study Governance Board.*

### **EARTHQUAKE RESILIENCE PROGRAMME- UPDATE ON BUILT HERITAGE AND CITY RESILIENCE**

Report of Claire Gregory, Senior Advisor District Plan (REPORT 6)

(Councillor Lester returned to the meeting at 1.20pm.)

**Moved Councillor Pannett, seconded Councillor Foster, the substantive motion with changes to recommendation 4. (on officer's advice) as follows:**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

THAT the Transport and Urban Development Committee:

1. *Receive the information.*
2. *Note the progress made within the built heritage and city resilience workstream under the Earthquake Resilience programme.*

*Approach to Built Heritage and City Resilience*

3. *Agree to hold a workshop in August 2014 to consider options for addressing built heritage, natural hazard and economic resilience issues.*
4. *Agree to bring back to the Committee **any** proposed changes to the District Plan that ~~reflect the outcomes of~~ **may result from** the workshop.*

(Councillor Young left the meeting at 1.34pm.)

(Councillor Young returned to the meeting at 1.36pm.)

**2013/14 QUARTERLY REPORT: QUARTER THREE (1 JANUARY – 31 MARCH 2014)**

Report of Martin Rodgers; Manager, Research, Consultation & Planning (REPORT 4)

**Moved Councillor Foster, seconded Councillor Young, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Transport and Urban Development Committee:*

1. *Note the information.*

**RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved Councillor Foster, seconded Councillor Pannett, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Transport and Urban Development Committee:*

1. *Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, resolve that the public be excluded from the following part of the proceedings of this meeting namely:*

*Report 8 - Proposed Plan Change 77 (Curtis Street Business Area) - Appeals and Progress in Mediation*

- Grounds:* Section 48(1)(a) – that public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
- Reason:* Section 7(2)(g) – maintain legal professional privilege.  
Section 7(2)(i) – to enable the Council to carry out negotiations without prejudice or disadvantage

The meeting went into public excluded session at 1.46pm.

For Report 8 - Proposed Plan Change 77 (Curtis Street Business Area) - Appeals and Progress in Mediation, please see the public excluded minutes.

The meeting returned to open session at 1.50pm.

Report 2 – Brief on Exoskeletal Structures on Legal Road moved to 26 June 2014 meeting.

**REPORT BACK ON THE WARRANT OF FITNESS FIELD TRIAL AND RECOMMENDED NEXT STEPS**

Report of Zach Rissel, Programme Manager – Our Living City (REPORT 5)

**Moved Councillor Foster, seconded Councillor Pannett, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Transport and Urban Development Committee:*

1. *Receive the information.*
2. *Agree that officers work with partners to:*
  - a. *develop and test the next version of the warrant of fitness (WOF) checklist and criteria*
  - b. *develop options for an implementation model for a warrant of fitness (WOF) system that would be presented to the Transport and Urban Development Committee for consideration*

- c. *expand, where possible, the warrant of fitness (WOF) development work to other local authority areas who are interested in partnering.*
3. *Note that officers are developing the current warrant of fitness (WOF) tool under a voluntary model and that there should be an opportunity to consider whether a warrant of fitness (WOF) (or a similar housing quality standard) should be mandatory or voluntary if and when the Healthy Homes Guarantees Bill goes through the legislative process.*
  4. *Note that:*
    - a. *Housing New Zealand has plans to implement a warrant of fitness (WOF) system across its 69,000 properties, which includes its Wellington portfolio; and*
    - b. *that the Housing Minister has indicated that the Housing New Zealand warrant of fitness (WOF) project would likely be extended to other social housing providers such as the Council's City Housing properties.*
  5. *Note that:*
    - a. *there are two draft warrant of fitness (WOF) assessment tools being tested currently - the draft warrant of fitness (WOF) version tested in the council-led field trial and a separate draft warrant of fitness (WOF) being tested in Housing New Zealand properties; and*
    - b. *the two draft warrant of fitness (WOF) assessment tools largely overlap with each other and assess the same criteria.*
  6. *Agree that Council seek agreement from the Minister of Housing to direct the Ministry of Business Innovation and Employment to work with Council and its partners to develop one warrant of fitness WOF assessment tool for all of New Zealand.*

## **PERFORMANCE OF COUNCIL CONTROLLED ORGANISATIONS FOR THE QUARTER ENDED 31 MARCH 2014**

Report of Richard Hardie, Portfolio Manager, CCOs and Maree Henwood, Portfolio Manager, CCOs (REPORT 3)

**Moved Councillor Foster, seconded Councillor Pannett, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

### **RESOLVED:**

*THAT the Transport and Urban Development Committee:*

1. *Receive the information.*
2. *Note any issues for the Chair to raise with the entities covered by this report.*

