

Ngauranga to Airport Governance Group

MINUTES

Meeting Information

Time:	3:30pm – 5:00pm	
Date:	Wednesday, 04 May 2016	
Location:	NZTA Wellington Regional Office, Majestic Centre 100 Willis St – Boardroom 5.17	
Present:	Dave Brash (NZTA) (Chair) Raewyn Bleakley (NZTA) Celia Wade-Brown (WCC) Paul Swain (GWRC) Andy Foster (WCC) Chris Laidlaw (GWRC)	
In Attendance:	Jim Bentley (N2A Programme Director) Kevin Lavery (Alliance Board Chair) Anthony Wilson (Chief Engineer)	
Apologies:		

Minutes

Item	Description	Actions
1	<u>Apologies</u> Apologies – no apologies received.	
2	<u>Minutes of Previous Meeting and Matters Arising</u> The Minutes were approved as a true record of the Friday 08 April 2016 meeting. The status of actions as presented in the papers for this 4 May 2016 meeting was noted.	
3	<u>Programme Directors Update</u> 3.1. The Governance Group noted the Programme Directors update. 3.2. The Governance Group noted that the team remains on track for communicating the principles late May/early June. 3.3. The Governance Group stressed the importance of demonstrating how the principles relate to the feedback received during the engagement process. 3.4. The Governance Group noted the new Let's Get Wellington Moving Alliance structure and the good collaboration being achieved between staff from all three partner organisations. 3.5. The Governance Group requested that the feedback from the current engagement exercise be made available to project teams working on other initiatives for any of the partner organisations. 3.6. The Governance Group requested that the Programme Director ensures that questions are asked in the engagement exercises about reliability and predictability, in addition to questions about congestion.	Anthony Wilson Jim Bentley

	<p>3.7. The Governance Group requested that the Programme Director reviews the requirements for interviewees to be asked to specify one mode of transport rather than the range of modes they use.</p> <p>3.8. The Governance Group requested that the meeting with MPs from across the region be held at the National Library at 6.15pm on a sitting day.</p>	<p>Jim Bentley</p> <p>Jim Bentley</p>
4	<p><u>Discussion of engagement feedback and forthcoming workshop</u></p> <p>4.1. The Governance Group noted the information provided by Deb Hume in her weekly update and the data tabled by Jim Bentley in the meeting.</p> <p>4.2. The Governance Group noted that the Alliance Board and Management Team will be reviewing further engagement feedback on 12 May 2016, before the workshop with the Governance Group on 17 May 2016.</p>	
5	<p><u>Other Business</u></p> <p>No other business</p>	
7	<p><u>Date of Next Meeting</u></p> <p>Workshop - 12:00-3:00pm, Wednesday 17 May 2016.</p> <p>Meeting – 3:30-5:00pm, Thursday 30 June 2016.</p>	