

NOTES FOR:

- **SH SAFE NETWORK MANAGEMENT ACTIVITY MANUAL**
 - **SAFETY MANAGEMENT PLAN**

1. Background

The Principal's overall objective for the Network Outcome Contracts as outlined in NOC Maintenance Specification (Volume 4, Section 5) is to drive improved performance outcomes, with a particular interest in the following key areas:

- Customer
- Sustainability
- Assurance and Value
- Network Performance
- Health of the Relationship
- Safety where The Principal wishes to minimise disruption to the road users, and maximise its customers' experience of safe, efficient and enjoyable journeys within the network

2. Key Documents

Three key documents underpin as to how this will be achieved, i.e.:

Document	Definition	Responsibility
State Highway Safe Network Management Activity Manual (SHSNMAM)	This Manual describes a System for safety management. It is an umbrella document that references the NOC, the Transport Agency's safety team deliverables and references policies, standards, guidelines, specifications and standard contract documents that the user can refer to. It takes into account the road safety issues to be considered for the effective and consistent management and safe operation of the State Highway Network.	NZ Transport Agency National Office
Safety Strategy	A Safety Strategy reflects the information provided in the System and is a high level document that details: <ul style="list-style-type: none"> • What is it you want to achieve? (i.e. a vision) • What are the key outcomes? • How outcomes will be measured? • Who is responsible for achieving the outcomes? (Refer to Appendix A of the SHSNMAM for further details)	NZ Transport Agency Regional Office to develop
Safety Management Plan (SMP for each network)	The SMP integrates the NOC performance requirements with the Contractors and the Principals systems and gives effect to the Safety Strategy. (Refer to Appendix B of the SHSNMAM for further details)	NZTA Transport Agency Regional Office/ Contractor to develop

3. Improvement

It is important to have a continuous improvement system in place to ensure the most up to date information and processes are included. To do this a feedback form that allows the user of SHSNMAM to make notes and identify actual and potential non-conformities is provided (Appendix C). In summary:

- This form should be sent to the NZ Transport Agency's Principal Traffic and Safety Engineer (National Office), i.e. safenetworkmanual@nzta.govt.nz
- The NZ Transport Agency's National Traffic and Safety Manager (Fergus Tate) who is the owner and manager of the SHSNMAM will make a decision on what the urgency of the issue is and what if any action needs to be undertaken.