

Check page 3 for **What to bring** and other important information. You need to **complete all questions** - if it doesn't apply to you write N/A.

Application type

Use this form to apply for an:

- Alcohol interlock licence
 Zero blood alcohol licence

Driver licence number

1. What is your New Zealand driver licence number?
(if you know it)

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Name

2. What is your name?

Surname

Full first name

Middle name(s)

3. Are the names you have shown on this application different from that shown on any of the supporting identification (including any driver licence)?

- No
 Yes → My previous name was:

4. Are you? Male Female Indeterminate

Organ donation

5. Would you be willing to donate organs in the event of your death?

- No
 Yes → Your next-of-kin will be asked for their agreement to donate organs. Please let them know your wishes.

Birth date

6. What is your date of birth?

	/		/	
Day		Month		Year

7. Where were you born?

Name of town/city

Name of country

Address

8. Where do you live?

9. What is your mailing address? (if different from above)

10. Would you like your address printed on your licence?

- No Yes → Physical address OR Mailing address

11. What are your contact telephone numbers?

Mobile

Other

Giving your telephone numbers is optional.

Licence class and type

Read Factsheet 11 for a description of each class of driver licence.

You can find information about learner, restricted and full licence types in The official New Zealand road code.

12. What type of licence are you applying for?



Class 1 → Learner licence or Restricted licence or Full licence



Class 2 → Learner licence or Full licence



Class 3 → Learner licence or Full licence



Class 4 → Learner licence or Full licence



Class 5 → Learner licence or Full licence



Class 6 → Learner licence or Restricted licence or Full licence

13. If you're applying for a Class 6 learner licence, have you presented your approved basic handling skills certificate with this application?

- No** → You will not be able to complete this application without your certificate.
- Yes**

Medical declaration

**Examples of medical conditions that could affect your ability to drive safely include:*

- *Alzheimers*
- *head or spinal injuries*
- *amputations*
- *high blood pressure*
- *convulsions*
- *joints or limb problems*
- *diabetes*
- *mental illness*
- *double vision*
- *stroke.*
- *epilepsy or fits*

Medication and treatments can also affect your ability to drive safely.

14. Do you have a medical condition* that could affect your ability to drive safely?

- No**
- Yes** → **Has that medical condition affected your ability to drive safely in the last five years?**
 - No**
 - Yes** → You must provide a medical certificate with this application.

Medical certificate

**Your medical certificate must have been for the same medical standard as the class(es) you are applying for now.*

- *Classes 1 and 6 and D, F, R, T and W endorsements are the same medical standard.*
- *Classes 2, 3, 4 and 5 and P, V, I and O endorsements are the same medical standard.*

You **must** provide a medical certificate if you:

- are turning **75** years of age or older, or
- are applying for a **class 2, 3, 4 or 5** (truck licence) and you haven't provided a medical certificate in the last five years*, or
- have a medical condition that **has** affected your ability to drive safely in the last five years.

The medical certificate must be issued by a New Zealand registered health practitioner, for example your doctor (GP), a registered nurse or nurse practitioner, or a specialist if appropriate.

The medical certificate must be no more than 60 days old when you make this application.

Eyesight

15. Do you wear glasses or contact lenses for driving? **No** **Yes**

Declaration

I state that, to my best knowledge and belief, all the information I have given for this application is correct and I am not disqualified (other than my alcohol interlock or zero alcohol sentence) from obtaining or holding a driver licence or licence endorsement.

I acknowledge that if an alcohol interlock or zero alcohol condition has been imposed by the courts this will be shown on my photo driver licence card.

I further declare that the medical fitness information provided above is true and correct.

Signature of applicant

Date

/	/	/
Day	Month	Year

Office use only

Agent to complete this section. After receipting, detach pages 3 and 4 and give to the applicant.

Primary evidence of identity:

- NZ photo driver licence
- NZ passport
- NZ birth certificate
- NZ Transport Agency approved document
- Other (please specify) →

Reference number

Issue date

Expiry date

Supporting evidence of identity: (if applicable)

Reference number

Evidence of name change: (if applicable)

Reference number

Issue date

Expiry date

Issue/effective date

Expiry date

Agent initials Time ID checked

DLR user ID

AID subsidy eligibility

- Statutory declaration
- Community services card
- SuperGold combo (CSC) card
- None

Expiry date

Fee paid (GST included)

Date paid

- Referee-verified image attached
- Course certificate attached
- Medical certificate attached
- Eyesight certificate attached
- Fit with lenses
- Fit without lenses
- Unfit

Input

Chkd

Agent stamp

Who should use this form?

Use this form if:

- the court has given you an alcohol interlock sentence and you want to apply for an alcohol interlock licence**
- the court has given you a zero blood alcohol sentence and you want to apply for a zero alcohol licence**
- you've been given permission from the NZ Transport Agency to exit the alcohol interlock programme and want to apply for a zero alcohol licence.**

What to bring

- Your completed application form.**
- Medical certificate completed by a registered health practitioner** (if applicable, see medical certificate section on page 2).
- Your glasses or contact lenses if you wear them for driving.**
- Certificate of completion of course** (if applicable).
- Evidence of identity** (must be original - no photocopies).
You must provide either:
 - your New Zealand photo driver licence (can be current or expired up to two years), or
 - your current New Zealand passport, or
 - your current overseas driver licence and your current overseas passport, or
 - your New Zealand birth certificate (issued on or after 1 January 1998) and a student ID card, 18+ card, power bill or bank statement*, or
 - another combination of acceptable evidence of identity documents* detailed on *Identification for driver licensing* (Factsheet 20) or at www.nzta.govt.nz/identification.

*If neither document has a photo, you'll also need to provide a verified image (see Factsheet 20 for more information).

What to bring (continued)

- Evidence of name change.**
If you want to change the name on your driver licence, or if the name on your identity documents isn't the same as the name on your licence, you'll need to provide acceptable evidence of name change. This must be an original (not a copy) of one of the following:
 - your marriage or civil union certificate
 - your dissolution of marriage or civil union order
 - a certificate of annulment
 - a deed poll certificate, change of name certificate, or birth certificate showing both names
 - a statutory declaration issued by Births, Deaths and Marriages confirming the name change.

Note: if your evidence of identity and name change documents don't provide a clear link to the name currently on your driver licence, you may need to provide additional documentation.

- EFTPOS, credit card, cash or cheque for paying the fee OR evidence you're eligible for an alcohol interlock subsidy (see below).**

To check the amount you'll pay go to www.nzta.govt.nz/licence-fees or call 0800 822 422.

Alcohol interlock subsidy

We may grant you subsidy assistance for alcohol interlock sentence-related costs if your financial circumstances qualify you for a subsidy.

If you meet the criteria, you can either bring a completed *Statutory declaration in respect of application for alcohol interlock subsidy* form (DL27), or you can choose to bring your community services card with you to show the agent when you make your application.

After the agent has receipted this form, you'll need to provide this receipt to the alcohol interlock installer or provider.

Please note: if you need to sit any tests to get your licence back, the subsidy will NOT pay for your test fees.

Read *Alcohol interlocks* (Factsheet 58) for more information.

Your appointment is for:

Appointment

- Theory test**
 - You must provide one of the forms of evidence of identity listed above to the person conducting or supervising the theory test.
 - If you can't sit the theory test in English, go to www.nzta.govt.nz to check out your options BEFORE sitting the test.
- Practical test**
 - You must present either your current **photo driver licence** or your current **temporary driver licence with acceptable photo ID** (eg 18+ card, student ID card, current or expired passport) to the person conducting the practical driving test.
 - You will provide the vehicle to be used for the test. It must be covered by the highest class of licence you are applying for. If you're applying for a motorcycle licence, the motorcycle you use for a test must be a LAMS-compliant (Learner Approved Motorcycle Scheme) motorcycle.
 - The vehicle you use for the test must be clean and tidy, safe and have a current vehicle licence displayed. It must have a current certificate of fitness (CoF) or warrant of fitness (WoF) displayed and meet WoF or CoF standards. The vehicle must have a current road user charges (RUC) licence displayed if applicable.
 - If you're sitting your restricted licence practical test in an automatic vehicle your licence will only allow you to drive automatic vehicles.
 - You must not be late for the appointment time shown or you won't be able to sit the test and the fee will not be refunded.**

Subsidy eligibility

- Statutory declaration
- Community services card
- None

Give this receipt to the alcohol interlock installer or provider to prove you're eligible for the subsidy. Go to www.nzta.govt.nz/AID-provider to find out what you need to do.

Driver licence number

Agent stamp and initials

Date of appointment

Time

Location of test

Fee paid (GST included)

\$

Date paid

/ /

Tax invoice when receipted.

NZ Transport Agency G.S.T. No. Reg. 89-364-086

Where to apply

Take your completed form and all **original** documents to any driver licensing agent. Go to www.nzta.govt.nz/agent to find an agent in your area.

A customer services representative will process your application, check your identification, take your photograph* and a sample signature for your licence. They'll also check your eyesight and arrange an appointment for any theory or driving tests.

You must pay the fee when you make your application.

*When your photo is taken you can't wear sunglasses, a hat, head coverings or anything else that might obscure your face or prevent the photo from being a good likeness. You can wear the item for religious or medical reasons if you supply a signed statement confirming this, and wearing the item doesn't prevent the photo from being a good likeness.

Tests

Information to help you prepare for and pass the tests is available in Factsheet 45 (for car drivers), Factsheet 28 (for motorcyclists) and in *The official New Zealand road code*. Factsheets and *The official New Zealand road code* are available online at www.nzta.govt.nz/factsheets and www.nzta.govt.nz/roadcode.

If you normally wear glasses or contact lenses to drive, make sure you bring them with you to the test.

The testing officer may attach a small video camera to the front windscreen at the beginning of your practical test. The camera records the test and enables the testing officer's performance to be audited. It also assists in investigating complaints where the test result is disputed. If you don't wish for your test to be recorded, please let the testing officer know.

Changing or cancelling

If you need to change or cancel your *theory test* please visit your driver licensing agent as soon as possible. Another fee will be required.

If you need to change or cancel your *practical test*, you can do this online at www.nzta.govt.nz/online. A fee may be required.

Where there are **two or more complete working days** (excluding weekends and public holidays) between the day you change or cancel your test and the date of your appointment, you'll need to pay a rescheduling fee of \$16.40.

Where there are **less than two complete working days** (excluding weekends and public holidays) between the day you change or cancel your test and the date of your appointment, you won't pay a rescheduling fee but you'll need to pay a further test fee.

You may be eligible for a refund of the first test fee paid where the cancelled test time is taken by another person. If the test fee is refunded, a processing fee of \$16.40 will be deducted. You can obtain an *Application for refund of driver licence fee* form (DL13) online at www.nzta.govt.nz/form-DL13.

Licence conditions

Specific conditions will apply to your new licence. Go to www.nzta.govt.nz/alcohol-sentencing for more information.

More information

For more information go to www.nzta.govt.nz/licence, or you can call us on 0800 822 422.

Your driver licensing agent has a range of factsheets which give more information on a wide range of driver licensing topics.

Our forms and factsheets provide useful, common-sense advice and information in a concise format. They can't cover all aspects of a topic and shouldn't be used instead of authoritative legal documents or legal advice.

Eyesight

You must prove that your eyesight is up to standard. You can:

- pass an eyesight screening check at a driver licensing agent, or
- present a satisfactory eyesight certificate or medical certificate (no more than 60 days old).

The certificate must be issued by a New Zealand registered optometrist or health practitioner. If you don't pass the eyesight check at an agent, you'll need to provide a certificate instead.

If you have sight in only one eye, or have only one eye (monocular vision) you'll need to present an eyesight certificate.

Responsibilities

Driver licences make our roads safer for everyone and prove drivers are qualified and legally entitled to be behind the wheel. That's why it's important you always carry your licence with you when you drive.

Your address will be recorded on the Driver Licence Register. Please notify the Transport Agency immediately if your address changes.

Warning

It's an offence to supply false or misleading information and may lead to court action. The consequences can include losing your licence and/or paying a fine.

If you don't supply all relevant information, your application may be delayed or declined.

Privacy information

The information requested is required for the Transport Agency (and its agents) to process your application for a driver licence, to produce your photo driver licence card, and to maintain the Driver Licence Register. Collection of this information is required by part 3 of the Land Transport (Driver Licensing) Rule 1999.

Your photo may be captured for the purpose of printing it on your driver licence card. Your photo may also be used by the Department of Internal Affairs, Department of Corrections, Ministry of Justice, Ministry of Business, Innovation and Employment (Immigration), New Zealand Customs Service, and the New Zealand Police for the purposes of identity verification and law enforcement under s200 of the Land Transport Act 1998, or for one of the purposes outlined in part 10A of the Privacy Act 1993.

The Transport Agency (and its agents) will hold, store, use, and disclose any personal information collected on this form in accordance with the Land Transport Act and the Privacy Act (parts 10A and 11, in particular, which authorise the disclosure of this information in certain circumstances). The Transport Agency (and its agents) may also use some of these particulars to provide you with information relating to driver licensing and driving, or to contact you for feedback on our services. If you're eligible for an alcohol interlock subsidy the Transport Agency may also share some of the information you provide on this application with alcohol interlock installers or providers for the purposes of confirming your eligibility for and administration of the subsidy.

To assist in keeping the Electoral Roll up-to-date, the Electoral Enrolment Centre operates an authorised information matching programme with the Transport Agency under s263B of the Electoral Act 1993.

To keep the Driver Licence Register up-to-date the Transport Agency also operates an authorised information matching programme with Births, Deaths and Marriages. Please refer to the Privacy section of our website for more information.

You are entitled to access, and request the correction of, any readily retrievable personal information held about you by the Transport Agency. You can do so by writing to us at Private Bag 11777, Palmerston North 4442 or by emailing us at info@nzta.govt.nz.