

Please read this before you start:

Check that you have all the relevant **What to bring** requirements from page 3 and ensure you have **completed all questions** - if not applicable write N/A.

Application details

1. What type of application are you making?

- Applying for an endorsement for the first time
- Applying to renew an endorsement
- Reapplying because your endorsement has been expired for more than five years

Driver licence number

2. What is your New Zealand driver licence number?

Name

3. What is your name?

Surname

Full first name

Middle name(s)

4. Are the names you have shown on this application different from that shown on any of the supporting identification (including any driver licence)?

- No
- Yes → My previous name was:

5. Are you? Male Female

Organ donation

6. Would you be willing to donate organs in the event of your death? No Yes

If you answer 'yes', in the event of your death your next-of-kin will be asked for their agreement to donate organs. Please let them know of your wishes.

Birth date

7. What is your date of birth?

/	/	
Day	Month	Year

8. Where were you born?

Name of town/city

Name of country

Address

9. Would you like your address printed on your licence?

- No
- Yes → Physical address OR Mailing address

10. Where do you live?

11. What is your mailing address? (if different from above)

12. What are your contact telephone numbers?

Home/mobile

Work

Giving your telephone numbers is optional.

Continued on next page →

Endorsement type

You must hold a full Class 1 (car) licence before you can apply for any F, R, T or W endorsements.

13. What type of endorsement(s) are you applying for?

- D** Dangerous goods endorsement
- F** Forklift endorsement
- R** Rollers endorsement
- T** Tracks endorsement
- W** Wheels endorsement

Medical fitness

See the Medical certificate section on page 4 to determine if you require a medical certificate.

Examples of medical conditions that could adversely affect your ability to drive include: diabetes, double vision, Alzheimers, epilepsy, fits, head or spinal injuries, high blood pressure, amputations, mental illness, joints or limb problems, stroke, convulsions.

Medication and treatments can also affect your ability to drive safely.

Medical certificates must not be more than 60 days old.

14. Please tick if you:

- have a medical condition that has affected your ability to drive safely in the last five years.

Please tick if you:

- have never been aware of or told by a doctor that you have a medical condition that could affect your driving.
- are aware of a medical condition but it has not affected your ability to drive safely in the past five years.
- have supplied a medical certificate in the past five years that is of the same medical standards as the class for which you are currently applying, and:
 - your medical condition has not worsened
 - you have not been diagnosed with another medical condition that could affect your ability to drive safely.

You must provide a medical certificate with this application. Please see the **Medical certificate section** on page 4 for more information.

You do not need a medical certificate, but **must** read and sign the declaration statement below.

Eyesight

15. Do you wear glasses or contact lenses for driving? No Yes

Declaration

I state that, to my best knowledge and belief, all the information I have given for this application is correct and I am not disqualified from obtaining or holding a driver licence or licence endorsement.

I further declare that the medical fitness information provided above is true and correct.

Signature of applicant

Date

 / /
Day Month Year

Office use only

Agent to complete this section.

Primary evidence of identity:

- NZ photo driver licence
- NZ passport
- Other (specify below)

Reference number

Issue date

 / /

Expiry date

 / /

Supporting evidence of identity: (if applicable)

Reference number

Evidence of name change: (if applicable)

Reference number

Issue date

 / /

Expiry date

 / /

Issue/effective date

 / /

Expiry date

 / /

Referee-verified image attached

Certificate of completion of course attached

Medical certificate attached

Eyesight certificate attached

Fit with lenses

Fit without lenses

Unfit

Input

Chkd

Agent stamp

After receipting, detach pages 3 and 4 and give to the applicant.

Fee paid (GST included)

 \$

Date paid

 / /

Who should use this form?

Anyone who is applying for any of the following endorsements.

D Dangerous goods endorsement

F Forklift endorsement

For use with special-type vehicles that are forklifts

R Rollers endorsement

For use with special-type vehicles that run on rollers

T Tracks endorsement

For use with special-type vehicles that run on self-laying tracks

W Wheels endorsement

For use with special-type vehicles that run on wheels and are not forklifts

What to bring

- Your completed application form.**
- Medical certificate completed by your medical practitioner** (if applicable, see medical certificate section on page 4).
- Your glasses or contact lenses if you wear them for driving.**
- Certificate of completion of course** (your D endorsement certificate must be no more than 60 days old).

- Evidence of identity** (must be original - no photocopies).

You may only be required to provide a single document if you have one of the following:

- your New Zealand photographic licence (which can be current or expired up to two years), or
- your current New Zealand passport.

If you do not have either of these documents you will need to provide two other acceptable forms of evidence of identity such as:

- your New Zealand birth certificate and a student ID card or 18+ card, or
- your New Zealand birth certificate and a utility bill (eg power account or rates bill) or bank statement.

If neither of the documents you provide has a photo, you will also need to provide a verified image (see Factsheet 20 *Identification for driver licensing* for further information and a full list of acceptable identity documents).

What to bring (continued)

- Evidence of name change** (must be original - no photocopies).
If you want to change the name on your driver licence or if the name on your identity documents is not the same as the name on your licence, you will need to provide acceptable evidence of name change. This must be an original (not a copy) of one of the following:
 - your marriage or civil union certificate
 - your dissolution of marriage or civil union order
 - your certificate of annulment
 - your deed poll certificate, change of name certificate, or birth certificate showing both names
 - your statutory declaration confirming the change of name which has been registered with the Registrar of Births, Deaths and Marriages.

Note: if your evidence of identity and name change documents do not provide a clear link to the name currently on your driver licence, you may be required to provide additional documentation.

- Cheque, cash or EFTPOS for paying the appropriate fee.**

Credit cards may be accepted at some driver licensing agents. If you pay by cheque your application will not be processed until your cheque has cleared.

To check the amount you will pay go to www.nzta.govt.nz/licence-fees or call 0800 822 422.

Where to apply

Take your completed form and all **original** documents to any driver licensing agent. These are selected branches of:

- New Zealand Automobile Association (NZAA)
- Vehicle Inspection New Zealand (VINZ)
- Vehicle Testing New Zealand (VTNZ).

Find your nearest driver licensing agent at www.nzta.govt.nz/agent.

A customer services representative will process your application, check your identification, may take your photograph and a sample signature for your licence as well as check your eyesight.

The appropriate fee will be payable at this time.

Receipt

Agent stamp and initials

Tax invoice when receipted
NZ Transport Agency G.S.T. No. Reg. 89-364-086

Fee paid (GST included)

\$

Date paid

/ /

Eyesight

You must prove that your eyesight meets the required standard. To do this you can:

- present a satisfactory eyesight certificate issued by a New Zealand registered optometrist (this certificate must not be more than 60 days old)
- present a satisfactory medical certificate issued by a New Zealand registered medical practitioner (this certificate must not be more than 60 days old)
- pass an eyesight screening check at a driver licensing agent.

Note: the eyesight screening machines eliminate the need for many drivers to be tested by an optometrist or medical practitioner. However, if you do not pass this screening check then you must provide one of the above certificates before your new licence can be issued. Some drivers choose to provide a certificate instead of undertaking a screening check.

If you have sight in only one eye, or have only one eye (monocular vision) you must present an eyesight certificate from a doctor or optometrist.

Medical certificate

You need to present a medical certificate with this application if:

- you have had a medical condition in the last five years that affects your ability to drive safely, and/or your medical condition has worsened, or a new condition has been diagnosed, since your last medical certificate was presented
- you are requested to by the NZ Transport Agency (regardless of when you last presented a medical certificate).

A medical certificate must be completed by a New Zealand registered medical practitioner and must not be more than 60 days old. The medical practitioner can be your usual doctor (GP), or if appropriate be a specialist or occupational therapist.

The medical certificate must state that you are fit to drive safely or indicate conditions under which you can drive safely.

Stocks of the *Medical certificate for driver licence (DL9)* are held by medical practitioners.

More information

Your driver licensing agent has a range of factsheets which give more information on a wide range of driver licensing topics.

We use our forms and factsheets to provide useful, common-sense advice and information in a concise format. They can't cover all aspects of a topic and should not be used instead of authoritative legal documents or legal advice.

More information is available on our website www.nzta.govt.nz/driver-licences, or call our contact centre on 0800 822 422.

Warning

It is an offence to supply false or misleading information and may lead to court action. The consequences can include losing your licence and/or paying a fine.

If you do not supply all relevant information, your application may be delayed or declined.

Responsibilities

Driver licences make our roads safer for everyone and prove drivers are qualified and legally entitled to be behind the wheel. That's why it is important you always carry your licence with you when you drive.

Your address will be recorded on the database and you should notify the Transport Agency at www.nzta.govt.nz/online if you change your address.

Privacy information

The particulars you provide will become part of the Driver Licence Register. Collection, dissemination and release of this information is authorised by the Land Transport Act 1998 and part 11 of the Privacy Act 1993.

The Transport Agency may also use some of these particulars to provide you with information relating to driver licensing and driving, or to contact you for feedback on our services. We may also disclose some of the particulars to our agents and contractors in relation to the above purposes.

Under the Electoral Act 1993, s 263B, the Electoral Enrolment Centre operates an authorised information matching programme with the Transport Agency. The purpose of this programme is to assist in keeping the Electoral Roll up-to-date.

To keep the Driver Licence Register up-to-date the Transport Agency also operates an authorised information matching programme with Births, Deaths and Marriages. Please refer to the Privacy section of our website for more information.

The Privacy Act 1993 provides rights of access to, and correction of, any readily retrievable personal information held about you. Should you wish to exercise these rights please contact the NZ Transport Agency, Private Bag 11777, Palmerston North 4442 or email info@nzta.govt.nz.