

Make sure you have all the relevant **What to bring** requirements from page 3 and you have **completed all questions** - If not applicable write N/A.

Application details

1. What type of application are you making?

- Applying for an endorsement for the first time
- Applying to renew an endorsement
- Reapplying because your endorsement has been expired for more than five years

Driver licence number

2. What is your New Zealand driver licence number?

--	--	--	--	--	--	--	--

Name

3. What is your name?

Surname

Full first name

Middle name(s)

4. Are the names you have shown on this application different from that shown on any of the supporting identification (including any driver licence)?

- No
- Yes → My previous name was:

5. Are you? Male Female Indeterminate

Organ donation

6. Would you be willing to donate organs in the event of your death? No Yes

If you answer 'yes', in the event of your death your next-of-kin will be asked for their agreement to donate organs. Please let them know of your wishes.

Birth date

7. What is your date of birth?

	/		/	
Day		Month		Year

8. Where were you born?

Name of town/city

Name of country

Address

9. Where do you live?

10. What is your mailing address? (if different from above)

11. Would you like your address printed on your licence?

- No
- Yes → Physical address OR Mailing address

12. What are your contact telephone numbers?

Home/mobile

Work

Giving your telephone numbers is optional.

Continued on next page →

Endorsement type

You must hold a full Class 1 (car) licence before you can apply for any F, R, T or W endorsements.

13. What type of endorsement(s) are you applying for?

- D** Dangerous goods endorsement
- F** Forklift endorsement
- R** Rollers endorsement
- T** Tracks endorsement
- W** Wheels endorsement

Medical declaration

*Examples of medical conditions that could affect your ability to drive safely include:

- Alzheimers
- amputations
- convulsions
- diabetes
- double vision
- epilepsy or fits
- head or spinal injuries
- high blood pressure
- joints or limb problems
- mental illness
- stroke.

Medication and treatments can also affect your ability to drive safely.

14. Do you have a medical condition* that could affect your ability to drive safely?

- No**
- Yes** → **Has that medical condition affected your ability to drive safely in the last five years?**
 - No**
 - Yes** → You must provide a medical certificate with this application.

Medical certificate

*Your medical certificate must have been for the same medical standard as the class(es) you are applying for now.

- Classes 1 and 6 and D, F, R, T and W endorsements are the same medical standard.
- Classes 2, 3, 4 and 5 and P, V, I and O endorsements are the same medical standard.

You **must** provide a medical certificate if you:

- are turning **75** years of age or older, or
- are applying for or renewing a **class 2, 3, 4 or 5** (truck licence) and you haven't provided a medical certificate in the last five years*, or
- have a medical condition that **has** affected your ability to drive safely in the last five years.

The medical certificate must be issued by a New Zealand registered medical practitioner, who can be your usual doctor (GP), or a specialist if appropriate.

The medical certificate must be no more than 60 days old when you make this application.

Eyesight

15. Do you wear glasses or contact lenses for driving? No Yes

Declaration

I state that, to my best knowledge and belief, all the information I have given for this application is correct and I am not disqualified from obtaining or holding a driver licence or licence endorsement.

I further declare that the medical fitness information provided above is true and correct.

Signature of applicant

Date

/	/	/
Day	Month	Year

Office use only

Agent to complete this section.

Primary evidence of identity:

- NZ photo driver licence
- NZ passport
- NZ birth certificate
- NZ Transport Agency approved document
- Other (please specify) →

Reference number

Issue date

Expiry date

Supporting evidence of identity: (if applicable)

Reference number

Evidence of name change: (if applicable)

Reference number

Issue date

Expiry date

Issue/effective date

Expiry date

Agent initials

Time ID checked

Referee-verified image attached

Certificate of completion of course attached

Medical certificate attached

Eyesight certificate attached

Fit with lenses

Fit without lenses

Unfit

Input

Chkd

Agent stamp

DLR user ID

After receipting, detach pages 3 and 4 and give to the applicant.

Fee paid (GST included)

Date paid

Who should use this form?

Use this form if you are applying for a:

D Dangerous goods endorsement

F Forklift endorsement

For use with special-type vehicles that are forklifts

R Rollers endorsement

For use with special-type vehicles that run on rollers

T Tracks endorsement

For use with special-type vehicles that run on self-laying tracks

W Wheels endorsement

For use with special-type vehicles that run on wheels and are not forklifts

What to bring (continued)

- Evidence of name change** (must be original - no photocopies).
If you want to change the name on your driver licence, or if the name on your identity documents isn't the same as the name on your licence, you'll need to provide acceptable evidence of name change. This must be one of the following:
 - your marriage or civil union certificate
 - your dissolution of marriage or civil union order
 - a certificate of annulment
 - a deed poll certificate, change of name certificate, or birth certificate showing both names
 - a statutory declaration issued by Births, Deaths and Marriages confirming the name change.

Note: if your evidence of identity and name change documents don't provide a clear link to the name currently on your driver licence, you may be required to provide additional documentation.

What to bring

- Your completed application form.**
- Medical certificate completed by your medical practitioner** (if applicable, see medical certificate section on page 2).
- Your glasses or contact lenses if you wear them for driving.**
- Certificate of completion of course** (your D endorsement certificate must be no more than 60 days old).
- Evidence of identity** (must be original - no photocopies).

You must provide either:

- your New Zealand photo driver licence (can be current or expired up to two years), or
- your current New Zealand passport, or
- your current overseas driver licence and your current overseas passport, or
- your New Zealand birth certificate (issued on or after 1 January 1998) and a student ID card, 18+ card, power bill or bank statement*, or
- another combination of acceptable evidence of identity documents* detailed on Factsheet 20: *Identification for driver licensing* or at www.nzta.govt.nz/identification.

*If neither document has a photo, you'll also need to provide a verified image (see Factsheet 20 for more information).

- EFTPOS, credit card, cash or cheque for paying the fee.**

To check the amount you will pay go to www.nzta.govt.nz/licence-fees or call us on 0800 822 422.

Where to apply

Take your completed form and all **original** documents to any driver licensing agent. Go to www.nzta.govt.nz/agent to find an agent in your area.

A customer services representative will process your application, check your identification, may take your photograph and a sample signature for your licence as well as check your eyesight.

You must pay the appropriate fee when you make your application.

Receipt

Agent stamp and initials

Tax invoice when receipted
NZ Transport Agency G.S.T. No. Reg. 89-364-086

Fee paid (GST included)

\$

Date paid

/ /

Eyesight

You must prove that your eyesight is up to standard. You can:

- pass an eyesight screening check at a driver licensing agent, or
- present a satisfactory eyesight certificate or medical certificate (no more than 60 days old).

The certificate must be issued by a New Zealand registered optometrist or medical practitioner. If you don't pass the eyesight check at an agent, you'll need to provide a certificate instead.

If you have sight in only one eye, or have only one eye (monocular vision) you'll need to present an eyesight certificate.

Responsibilities

Driver licences make our roads safer for everyone and prove drivers are qualified and legally entitled to be behind the wheel. That's why it's important you always carry your licence with you when you drive.

Your address will be recorded on the database and you should notify the Transport Agency if you change your address.

More information

More information is available at www.nzta.govt.nz/licence, or you can call us on 0800 822 422.

Your driver licensing agent has a range of factsheets which give more information on a wide range of driver licensing topics.

Our forms and factsheets provide concise common-sense advice and information. They can't cover all aspects of a topic and shouldn't be used instead of authoritative legal documents or legal advice.

Warning

It's an offence to supply false or misleading information and may lead to court action. The consequences can include losing your licence and/or paying a fine.

If you don't supply all the information we need, your application may be delayed or declined.

Privacy information

The information requested is required for the Transport Agency (and its agents) to process your application for a driver licence, to produce your photo driver licence card, and to maintain the Driver Licence Register. Collection of this information is required by part 3 of the Land Transport (Driver Licensing) Rule 1999.

Your photo will also be captured for the purpose of printing it on your driver licence card, and to enable the Department of Internal Affairs, Department of Corrections, Ministry of Justice, Ministry of Business, Innovation and Employment (Immigration), New Zealand Customs Service, and the New Zealand Police to use it for the purposes of identity verification and law enforcement under s200 of the Land Transport Act 1998, or for one of the purposes outlined in part 10A of the Privacy Act 1993.

The Transport Agency (and its agents) will hold, store, use, and disclose any personal information collected on this form in accordance with the Land Transport Act and the Privacy Act (parts 10A and 11, in particular, which authorise the disclosure of this information in certain circumstances). The Transport Agency (and its agents) may also use some of these particulars to provide you with information relating to driver licensing and driving, or to contact you for feedback on our services.

To assist in keeping the Electoral Roll up-to-date, the Electoral Enrolment Centre operates an authorised information matching programme with the Transport Agency under s263B of the Electoral Act 1993.

To keep the Driver Licence Register up-to-date the Transport Agency also operates an authorised information matching programme with Births, Deaths and Marriages. Please refer to the Privacy section of our website for more information.

You are entitled to access, and request the correction of, any readily retrievable personal information held about you by the Transport Agency. You can do so by writing to us at Private Bag 11777, Palmerston North 4442 or by emailing us at info@nzta.govt.nz.