

Each person who gives consent to their company/organisation to access their information in Driver Check must complete this form. Copy it as many times as you need or print more from www.nzta.govt.nz/form-DC-consent

Please carefully read the information over the page about giving your consent before you sign this form.

Licence holder's details

You must fill in all fields in this section marked with an asterisk ().*

I, *(licence holder's name)

authorise

*(company name)

to access my driver licence status using the NZ Transport Agency Waka Kotahi Driver Check service.

Driver licence number*

Driver licence version number*

Date of birth*

Period of consent

Complete one of these three consent options.

I give consent:

a) for a period of (eg 12 months)

OR

b) until this date (eg 31 January 2022)

OR

c) for the duration of my employment or contract with this company.

Tick the box if you choose this option.

Licence holder's signature

Signature

Date

About Driver Check

Driver Check is a safe and secure website set up by NZTA. It lets companies make sure they only have appropriately-licensed drivers driving their company vehicles.

Information that can be released through Driver Check

Driver Check lets the company or service provider you work for (usually a nominated staff member) see the:

- licence classes you hold (eg a class 4 licence to drive heavy trucks)
- licence endorsements you hold (eg a D endorsement to carry dangerous goods)
- conditions on your licence (eg if you have to wear glasses or contact lenses while driving)
- status of your licence (eg current, expired, limited, suspended, disqualified, revoked or reinstated).

If you're added to the driver list for this company, NZTA will automatically let them know if any of the above information about your driver licence changes.

The company can only access Driver Check if they've agreed to NZTA's terms and conditions. Those terms and conditions include meeting the requirements in the Privacy Act 2020. If the company doesn't meet the terms and conditions, they could have their Driver Check access removed.

Getting your consent

To get your information from Driver Check the company must:

- have your written consent **before** they access your licence record
- keep a copy of that written consent
- give you a copy of that written consent if you ask for it
- give a copy of that written consent to NZTA if we ask for it for auditing purposes
- have your permission **before** releasing any information gathered through Driver Check to any third party.

Withdrawing your consent

By signing this form, you'll be agreeing to the information listed above being released to the company or person you name.

You may, at any time, withdraw your consent for a company to access your driver licence information through Driver Check. To withdraw your consent:

- you must tell the company you want to be removed from their Driver Check list (it's best to do it in writing).
- you can also contact driver.check@nzta.govt.nz and tell NZTA that you'd like to be removed from the company's Driver Check access.

Please be aware that NZTA will contact the company and let them know that you've asked to withdraw your consent.

Your privacy

The company using the Driver Check service must meet the requirements in the Privacy Act 2020. In particular, they must follow the information privacy principles set out under section 22. If you have any questions or concerns about your privacy, contact the company using the Driver Check service or find more information on the Privacy Commissioner's website at www.privacy.org.nz

NZTA is also required by law to keep certain personal information from the Driver Licence Register available on inquiry to members of the public under section 199 of the Land Transport Act 1998.

If you have any questions about the information NZTA holds about you, please email info@nzta.govt.nz