

# Driver Check direct debit authority

WAKA KOTAHI CUSTOMER NO: \_\_\_\_\_

**IMPORTANT!**  
**COMPLETE THIS FORM AND RETURN IT TO WAKA KOTAHI WITH  
A BANK DEPOSIT SLIP (SO WE CAN VERIFY YOUR ACCOUNT).**

## ACCOUNT INFORMATION

Name of account

**AUTHORITY TO ACCEPT  
DIRECT DEBITS**  
(not to operate as an assignment or agreement)

Customer (acceptor) to complete bank/branch number and account number and suffix of account to be debited:

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Bank	Branch number	Account number	Suffix																					

Authorisation code 

0	3	0	5	1	0	4
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(User number)

To: The Manager  
 Bank name:   
 Address (PO Box)   
  
 Town/city

Date

I/we authorise you until further notice in writing to debit my/our account with you all amounts which -

**Waka Kotahi NZ Transport Agency** (hereinafter referred to as the initiator)  
 the registered initiator of the above authorisation code, may initiate by direct debit.

I/we acknowledge and accept that the bank accepts this authority only upon the conditions listed on the reverse of this form.

## INFORMATION TO APPEAR ON YOUR BANK STATEMENT

Direct debits from your account to Waka Kotahi will appear on your bank statement with our name and a reference number. The reference number is automatically generated by our payment system.

Name of account (customer to complete)		
Authorised signatures	SIGNATURE	SIGNATURE

<p><b>APPROVED</b></p> <hr/> <p><b>0501</b></p> <hr/> <p><b>20   01</b></p>	<p align="center">FOR BANK USE ONLY</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Date received</td> <td style="width: 33%;">Recorded by</td> <td style="width: 33%;">Checked by</td> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> </tr> </table> <p>Original - Retain at branch          Copy - Forward to initiator if requested</p>	Date received	Recorded by	Checked by				<p>BANK STAMP</p>
Date received	Recorded by	Checked by						

### 1. Conditions for Waka Kotahi

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- a) Waka Kotahi will give you (the customer) written notice of the start date, frequency and payment amount at least one calendar day before the first direct debit is drawn (but not more than two calendar months).

If the direct debit payments are regular in frequency but variable in amount, Waka Kotahi will give you a monthly direct debit advice, detailing each payment amount and each payment date.

If the frequency or amount of the direct debit changes, Waka Kotahi will give you written notice at least 30 days before the change comes into effect.

- b) Waka Kotahi may, if the relationship which started this authority ends, give notice to the bank that no further direct debits will be taken under this authority. If the bank receives this notice, it may stop future payments under this authority. The bank will write to you to let you know.

### 2. What you can do

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- a) You may at any time stop future payments under this authority by giving written notice to the bank and to Waka Kotahi.
- b) You may stop payment of any direct debit to be initiated under this authority by Waka Kotahi by giving written notice to the bank **before** the bank pays the direct debit.
- c) You can ask the bank to reverse or change the amount of a direct debit if:
- Waka Kotahi failed to let you know about a payment change as per clause 1(a) above, and
  - you ask within 120 days from the date the payment was direct debited from your account.

The bank can direct debit the reversed or altered amount back to you. It will come from Waka Kotahi.

### 3. What you acknowledge

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- a) This authority remains in full force for all direct debits passed through your account, until the bank receives notification of your death, bankruptcy or another valid reason to end this authority.
- b) In any event this authority is subject to any arrangement now or hereafter existing between me/us and the bank in relation to my/our account.
- c) The bank's concern is whether or not direct debits are paid correctly as per the conditions of this authority. Any other disagreements (eg an incorrect or invalid amount debited) are between you and Waka Kotahi.
- d) If the bank has used reasonable care and skill to follow the conditions of this authority, the bank accepts no responsibility or liability for:
- the accuracy of information about direct debits on bank statements
  - any differences between notices given by Waka Kotahi and the amounts of the direct debits.
- e) The bank is not responsible or liable if:
- Waka Kotahi fails to give written advance notice about direct debits correctly
  - you don't give notification (or you give late notification) about stopping or changing payments.

These kinds of disagreements are between you and Waka Kotahi.

### 4. What the bank may do

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- a) The bank may decide the order of priority for any payment made by you (given to or drawn on the bank), including payments:
- under this authority
  - under any other authority.
- b) The bank may at any time stop this authority for any future payments, by giving notice in writing to you.
- c) The bank may charge its current fees for this service in force from time-to-time.