

Project Title	
Develop a central reporting procedure for incidents at worksites	
Project Details	
Develop a central reporting procedure for all roading networks that will record: <ul style="list-style-type: none"> Fatal and injury crashes at worksites TMA strikes Significant near misses at worksites 	
Meeting date	CGG Acceptance
N/a	YES Priority 1
Project Leader	Project start date
Fergus Tate	Ongoing project
Project Members	Project Funding
Fergus Tate Edit team: <ul style="list-style-type: none"> Stuart Fraser Neil Greaves Tony Stella 	Estimated budget \$15,000 Budget approved
Project Phases	Completion Dates
Issue revised incident report form to CGG members	6 October 2015
CGG to provide feedback	31 October 2015
Once form approved, develop online app that can be used on smart phone/tablet <i>Application to automatically issue copy of report to:</i> <ul style="list-style-type: none"> - CoPTTM incident - Relevant RCA(s) - Relevant TMC/Engineer 	29 February 2016
Include the form in Section E of CoPTTM for recording near misses and crashes	Next update to CoPTTM
Update training material with revised crashes at roadwork sites information	Next update to training material