

Procedure for the compliance requirements for native timber under the Forests Act 1949

May 2025 Version 1.0

1. Scope

- 1.1. This procedure for the compliance requirements for native timber under the Forests Act 1949 (Forests Act) sets out recordkeeping, reporting and approval requirements for the felling and milling of native timber subject to Part 3A of the Forests Act.

2. Definitions

- 2.1. In addition to the definitions set out in the Forests Act, the definitions listed below apply to this procedure.

Milling	The process of converting any native timber into sawn timber via a sawmill.
Milling statement	A statement issued by the Secretary under section 67D(1)(b) to confirm that the timber being milled has been or will be harvested from a planted indigenous forest.

3. Key Roles and Responsibilities

- 3.1. The Principal's relevant Infrastructure Delivery Project Manager or Maintenance Contract Manager shall ensure full compliance with the requirements outlined in Part 3A of the Forests Act and the specification.

4. Sustainable forest management plan or permit

- 4.1. The Principal must ensure the application for approval to fell any native trees that are subject to a sustainable forest management plan or permit are endorsed and signed by a NZTA Principal Environmental Planner.

5. Te Matangi – Māori Partnerships

- 5.1. The Principal's relevant Infrastructure Delivery Project Manager or Maintenance Contract Manager shall consult the relevant NZTA Te Mātangi Pōu Ārahi Regional Advisors for advice on cultural protocols and advise the Contractor on the protocols for passing the native tree/s to iwi or hapū.

6. Milling statement process

- 6.1. The Principal shall ensure all milling statement applications are endorsed and signed by a NZTA Principal Environmental Planner.

7. Compliance and monitoring

- 7.1. The Principal shall record all approved milling statements within the NZTA CS-Vue compliance management (or similar) system.